

The regular meeting of the Hughenden Village Council was held on Tuesday, January 20, 2026 at 5:30 p.m. at the Village Office Council Chambers.

Present:

Mayor Hall
Deputy Mayor Willan
Councillor Laing
CAO Holsworth

Public Attendees:

None

- Call to Order Mayor Hall called the meeting to order at 5:29 p.m.
- Additions and Deletions to Agenda No additions or deletions to the agenda.
- Acceptance of Agenda
#507-01-26 Moved by Deputy Mayor Willan that the agenda be adopted as presented. CARRIED
- Business arising from previous minutes No business arising.
- Previous Minutes
#508-01-26 Moved by Councillor Laing to accept the December 8, 2025 regular meeting minutes as presented. CARRIED
- Delegations
- A - Tracey Prosser - #58 McKenzie Avenue – Utility Bylaw 534-25 Concerns
 - Garbage bin placement. Due to inaccessibility of the alley at the rear of the residence council agreed to keep the bin in the front from Sept 1 to Mar 31 and to the alley (at a level spot) from Apr 1 to Aug 31 for weekly garbage pick up.
 - Utility receipts. Request for payment receipts to be emailed.
 - Winter street / sidewalk snow removal. Discussion of snow removal schedule and policy.
 - B - Paul Dyck – Utilities Supervisor – 2025 & 2026 Drinking Water Safety Plan
 - 2025 Water Safety Plan – submitted for review.
 - 2026 Water Safety Plan – discussion of presented plan and areas of risk.
- Old Business
- A - Lakeview Cemetery Committee – Bench Donation Proposal
 - Discussion of request of the cemetery committee – no further information submitted – item closed
 - B – Public Auction - #6 Rydberg Street
 - Update and newspaper posting of upcoming public auction.
 - C – Organizational Meeting – Resolution 470-10-25 Amendment
 - Amendment made to Organizational Meeting Minutes Resolution #470-10-25

New Business

A - 2026 Budget – Interim
-Review of 2026 interim budget submitted.

.509-01-26

Moved by Mayor Hall to accept the 2026 Interim Operational Budget

CARRIED

B - Hughenden Public Library – Board Member Appointment
-Discussion of Hughenden Public Library Board Appointment

#510-01-26

Moved by Mayor Hall to appoint Julie Adams to the Hughenden Public Library Board from February 1, 2026 to January 31, 2029.

CARRIED

C - Buffalo Trail Public Schools – Letter / Invitation for introduction and conversation
-Discussion of received letter and council attendance.

#511-01-26

Moved by Councillor Laing to have Mayor Hall and Deputy Mayor Willan attend the meeting in Provost and be reimbursed expenses as per guidelines.

CARRIED

D - February 2026 Meeting Date Change
-Discussion of potential dates in February for the regular meeting.

#512-01-26

Moved by Mayor Hall to have the February 2026 regular meeting on February 9, 2026 at 5:30 pm.

CARRIED

Bylaws /
Policies

None

Councillors
Reports

Councillor Laing
-No meetings to report

Deputy Mayor Willan
-No meetings to report

Mayor Hall
-West Recreation Committee
-2026 Funding Allocations
-East Central 911
-2026 Operational Budget with increase per capita
-Hughenden Library Board
-Planned 2026 events
-Building upgrades discussion

CAO Report

Submitted

PW & WTP
Reports

Submitted

#513-01-26

Moved by Councillor Laing to accept the Councillors, CAO and PW / WTP reports as presented.

CARRIED

Financial
Reports

Vision Credit Union Statement.

Village of Hughenden Cheque Registry - #206-223

Village of Hughenden Financial Report – Current Chequing and Savings Account Balances – 16Jan26

#514-01-26 Moved by Deputy Mayor Willan to accept the Financial Reports as presented.

CARRIED

Correspondence A - RCMP policing report – December 2025
B - RCMP Occurrence Statistics – M.D. of Provost – 2024 vs. 2025
C - RCMP Occurrence Statistics – M.D. of Provost – December 2025
D - Peace Officer policing report – December 2025
E - Webinar – Linking Healthcare, Municipalities, and People in Rural Alberta
F - West End Fire – Resolutions, Minutes (organizational), Minutes (regular), Budget
G - PSES Minister - Update on Changes to Alberta’s Police Funding Model
H - ABmunis – Statement on the Renewed Police Funding Model

#515-01-26 Moved by Mayor Hall to accept the correspondence as information.

CARRIED

#516-01-26 Moved by Mayor Hall to move the meeting to an in-camera / confidential session at 7:33 pm.

CARRIED

Adjourned Mayor Hall adjourned the meeting at 8:17 pm.

Mayor 

CAO 

