

The regular meeting of the Hughenden Village Council was held on Monday, December 8, 2025 at 5:30 p.m. at the Village Office Council Chambers.

Present:

Mayor Hall
Deputy Mayor Willan
CAO Holsworth

Regrets:

Councillor Laing

Public Attendees:

Brent Lumayko
Doug Chambers

Call to Order Mayor Hall called the meeting to order at 5:30 p.m.

Additions and Deletions to Agenda No additions or deletions to the agenda.

Acceptance of Agenda #501-12-25 Moved by Deputy Mayor Willan that the agenda be adopted as presented.

CARRIED

Business arising from previous minutes No business arising.

Previous Minutes #502-12-25 Moved by Deputy Mayor Willan to accept the November 18, 2025 regular meeting minutes as presented.

CARRIED

Delegations None

Old Business None

New Business
1-Village of Hughenden Fire Chief 2025 Report
Discussion of submitted annual report by Chief Cooper and quarterly and annual report requested information going forward. Report accepted as information.
2-Lakeview Cemetery Committee – Sponsored bench proposal.
Discussion of the committee requesting funds from the Village to sponsor a bench for the cemetery grounds which would include a plaque outlining the Village of Hughenden as sponsor.
Requested that the item be tabled until the January 2026 meeting in order for the committee to provide further information on the bench proposal, including current financial situation.
3-AMSC Staff Insurance / Benefit 2026 Renewal
Council was updated on the 2026 Staff Insurance / Benefit package (same coverage as 2025) with premium increase per individual and family packages. Discussion of increase based on prior 2 years of insurance utilization by staff / policy members.

#503-12-25

Moved by Mayor Hall to accept the proposed 2026 AMSC staff insurance renewal.

CARRIED

Bylaws /
Policies

Bylaw 534-25 Utility Bylaw (previous 528-24)

Discussion of proposed revisions to the bylaw – particularly:

Item 1 – Invoicing Schedule (invoicing frequency)

Item 4 (i) – Seasonal Water Disconnect (rate change)

Item 5 (iii) (c) – Garbage Bins (placement for pick-up)

#504-12-25

Moved by Mayor Hall to accept the third and final reading of Bylaw 534-25.

CARRIED

Councillors
Reports

Deputy Mayor Willan

-No meetings to report

Mayor Hall

-Parkland Regional Library System

Annual training of board members

Budget discussion

CAO Report

Submitted

PW & WTP
Reports

Submitted

#505-12-25

Moved by Deputy Mayor Willan to accept the Councillors, CAO and PW / WTP reports as presented.

CARRIED

Financial
Reports

Vision Credit Union Statement.

Village of Hughenden Cheque Registry

Village of Hughenden Financial Report – Current Chequing and Savings Account Balances

#506-12-25

Moved by Mayor Hall to accept the Financial Reports as presented.

CARRIED

Correspondence

RCMP monthly policing report – November 2025

Peace Officer monthly report – November 2025

Alberta Municipal Affairs Letter and 2025 Fire Level of Service Report

Adjourned

Mayor Hall adjourned the meeting at 5:49 pm.

