

The organizational meeting of the Hughenden Village Council was held on Tuesday, October 28, 2025 at 5:30 p.m. at the Village Office Council Chambers.

Present:

Deputy Mayor Hall
Councillor Laing
Councillor Willan
CAO Holsworth

Regrets: none

Call to Order

CAO Holsworth called the meeting to order at 5:32 pm.

In accordance with Section 150 (2) of the Municipal Government Act, Scott Holsworth – CAO – Village of Hughenden called the meeting to order.

Official Oaths
of Offices
Declaration

Each council member accepted the official oath of office administered by Danielle Stankevich.

Orientation
Scheduling

In accordance with Section 201 (1)(b) Orientation Training. Training will be scheduled for November the 3rd from 930-1130.

Position of
Chief Elected
Officer
nominations

Mr. Holsworth being the Village administrator will call for nominations for the position of Chief Elected Officer of the Village of Hughenden, who will serve a one-year term to expire in October 2026.

#465-10-25

Councillor Willan nominates Deputy Mayor Hall to the office of Chief Elected Officer until October 2026.

CARRIED

Additions and
Deletions to
Agenda

Mayor Hall deleted from Committee Appointees:
-Hughenden Fire Department Representative

Acceptance of
Agenda
#466-10-25

Moved by Councillor Willan that the agenda be adopted as presented with 1 deletion of committee appointee item.

CARRIED

Position of
Deputy Mayor

Mayor Hall called for nominations of Deputy Mayor, who will serve a one-year term to expire in October 2026.

#467-10-25

Moved by Councillor Laing that Dave Willan be appointed as Deputy Mayor Until October 2026.

CARRIED

Regular Council
Meetings

Discussion of current schedule with possibility of any changes.

#468-10-25

Moved by Deputy Mayor Willan for regular meetings to continue on the 3rd Tuesday of each month starting at 5:30 p.m.

CARRIED

Council
Remuneration

Discussion of current rates of council and committee meetings as well as mileage reimbursement.

#69-10-25

Moved by Councillor Laing that council meeting rates remain at \$75 and travel mileage remain at \$0.70 per km.

CARRIED

Committee
Representatives
and Alternates
for 2025 / 2026

Committee 2025/2026	Representative	Alternate
FCSS Provost	David	Terry
Provost Senior Citizens Home Foundation	David	N/A
Emergency Measures & Disaster Services	Kathy, David, Terry	All 3 as needed
DEM	Paul Dyck	N/A
East Central 911	Kathy	David
M.D. #52 Waste Management Authority	Terry	Kathy
Lakeview Cemetery Society	David	N/A
Hughenden Library Board	Kathy	N/A
Parkland Regional Library Board	Kathy	David
West Recreation Council	Terry	Kathy
West Fire & Rescue Committee	David	Terry
Hughenden Agricultural Society	Terry	N/A
Central Sports Garden	Terry	N/A
Finance Committee	Kathy, David, Terry	All 3 as needed

#470-10-25

Moved by Deputy Mayor Willan that Mayor Hall to be appointed representative on the Hughenden Library Board from October 27, 2025 to October 20, 2026.

CARRIED

#471-10-25

Moved by Deputy Mayor Willan that Mayor Hall to be appointed representative on the Parkland Regional Library Board for a one-year term.

CARRIED

#472-10-25

Moved by Councillor Laing that all other committees be represented by the names listed above.

CARRIED

Hughenden
Library Board
Member
Appointments

Name	Term Length	Term Expiration
Liz Hissett	3 yr	Nov. 30, 2026
Kim Hoyt	3 yr	Nov. 30, 2027
Shelby Gill	3 yr	Sep. 30, 2028
Amanda Hutchinson	3 yr	Nov. 19, 2027
Donna Morrison	3 yr	Apr. 30, 2028
Allyson Wong	3 yr	Jun. 30, 2028

Subdivision Authority Appointment	Appointment discussion	
#473-10-25	Moved by Councillor Laing to reappoint Jane Dauphine from Municipal Planning Services as the Sub-Division Authority	CARRIED
Development Authority Appointment	Appointment discussion	
#474-10-25	Moved by Mayor Hall to appoint CAO Scott Holsworth as the Development Authority.	CARRIED
Development Appeal Board	Appointment discussion	
#475-10-25	Moved by Councillor Laing to reappoint Terry Lee Degenhardt, Owen Alberg, Fred Klein as the Development Appeal Board.	CARRIED
Adjourned	Mayor Hall Adjourned the organizational meeting at 5:58 pm.	

