

The regular meeting of the Hughenden Village Council was held on Tuesday, September 16, 2025 at 5:30 p.m. at the Village Office Council Chambers.

Present:

Mayor Gill
Deputy Mayor Hall
Councillor Laing
CAO Holsworth

Regrets: none

Call to Order	Mayor Gill called the meeting to order at 5:36 p.m.	
Additions and Deletions to Agenda	Mayor Gill added to New Business: -Village of Hughenden Fire Department meeting 2025	
Acceptance of Agenda #449-09-25	Moved by Councillor Laing that the agenda be adopted as presented with 1 additional New Business item.	CARRIED
Business arising from previous minutes	No business arising.	
Previous Minutes #450-09-25	Moved by Deputy Mayor Hall to accept the August 19, 2025 regular meeting minutes as presented.	CARRIED
Delegations	Kevan MacIntyre - #10 Coutts Street -Bylaw enforcement concerns -Village asset plan (retired equipment) -Weed control in the Village	
Old Business	No old business.	
New Business	1 – Transportation Routing and Vehicle Information System (TRAVIS) Multi-Jurisdictional (MJ) permitting system. Agreement renewal. -Discussion of provincial transportation system -Discussion of municipal permits and fees	
#451-09-25	Moved by Deputy Mayor Hall to proceed with executing the agreement as presented.	CARRIED
	2-Hughenden Public Library – Board member appointment -Discussion of Shelby Gill remaining on the Library Board after her Village Council term ends.	
#452-09-25	Moved by Deputy Mayor Hall to appoint Shelby Gill to the Village of Hughenden Library Board from October 1, 2025 to September 30, 2028.	CARRIED

3-Hughenden Public Library – Financial reviewer appointment

#453-09-25 Moved by Deputy Mayor Hall to appoint Pam Callaghan from Balanced Bookkeeping Solutions to be the book reviewer for the Village of Hughenden Library Board with automatic annual renewal until again presented to council for change.

CARRIED

4-Lakeview Cemetery Society – Request for grass seed cost share
-Discussion of cemetery grass / landscaping upkeep.

#454-09-25 Moved by Deputy Mayor Hall to cost-share grass seed purchase in 2025 with the Lakeview Cemetery Society.

CARRIED

5-Village of Hughenden Fire Department meeting
-Discussion of meeting focus (Jurisdictional Encroachment) to be set by council post Municipal Election.

Bylaws / Policies Review of (revised) Cemetery Bylaw 533-25
-Discussion or edits / changes from existing Cemetery Bylaw 507-19.

#455-09-25 Moved by Deputy Mayor Hall to accept the first reading of Bylaw 533-25.

CARRIED

#456-09-25 Moved by Councillor Laing to accept the second reading of Bylaw 533-25.

CARRIED

#457-09-25 Moved by Mayor Gill to proceed with the third reading of Bylaw 533-25.

CARRIED UNANIMOUSLY

#458-09-25 Moved by Deputy Mayor Hall to accept the third reading of Bylaw 533-25.

CARRIED UNANIMOUSLY

Councillors Reports Deputy Mayor Hall:
-Hughenden Library Board meeting
-Seeking additional board members
-Recent program of book horseback residence delivery
-Recent building rear entrance renovations
-Cemetery Bylaw meeting
-Discussion of additional mowing around perimeter and general site security
-Parkland Regional Library Services
-2026 Budget approval with minimal increase

Councillor Laing:
-No meetings to report on.

Mayor Gill:
-Provost FCSS meeting
-Staff wage increase approval
-Homecare support aid staff turnover

#459-09-25	Moved by Councillor Laing to accept the Councillors reports as presented.	CARRIED
CAO Report	Submitted	
Public Works (PW) Report	Submitted	
#460-09-25	Moved by Deputy Mayor Hall to accept the CAO and PW reports as presented.	CARRIED
Financial Report	Vision Credit Union Statement. Village of Hughenden Cheque Registry 101-123 (13Aug2025 to 3Sep2025).	
#461-09-25	Moved by Mayor Gill to accept the Financial Reports as presented.	CARRIED
Correspondence	RCMP monthly report Peace Officer monthly report Hughenden Public Library September 8, 2025 minutes	
#462-09-25	Moved by Deputy Mayor Hall to proceed with confidential meeting at 7:05 pm.	CARRIED
#463-09-25	Moved by Councillor Laing to return to the regular meeting at 8:01 pm.	CARRIED
#464-09-25	Moved by Mayor Gill to proceed with providing the required notice to change the October meeting date to Oct 28 at 5:30 pm.	CARRIED
Adjourned	Mayor Gill adjourned the meeting at 8:02 pm.	

