



Village of Hughenden
AGENDA
REGULAR COUNCIL MEETING
TUESDAY, APRIL 21, 2020.

The regular meeting of the council of the Village of Hughenden will be held in the Administration Building, Council Chambers on Tuesday, April 21, 2020, 5:00 pm.

1. **CALL TO ORDER:**
2. **ACCEPTANCE OF AGENDA: ANY ADDITIONS: DELETIONS:**
2.1
3. **ADOPTION & APPROVAL OF PREVIOUS MINUTES:**
3.1 Minutes of the Regular Council Meeting on March 17, 2020. Motion
4. **BUSINESS ARISING FROM THE MINUTES:**
4.1 Emergency Response Plan. Update on protocol to be adhered too.
4.2 By- Election May 4, 2020. C.A.O. Report.
5. **DELEGATIONS OR PUBLIC HEARINGS:**
5.1 **MEETING CLOSED TO PUBLIC SUBJECT TO LINK ON WEB PAGE SET UP.**
6. **BYLAWS:**
6.1
7. **REPORTS: COUNCIL & ADMINISTRATION:**
7.1 Mayor Reynen.
F.C.S.S. Provost.
Hughenden Public Library.
Parkland Regional Library.
Hughenden Agricultural Society.
Central Sports Gardens.
West Recreation Council.

7.2 Deputy Mayor Ruud.
Lakeland Cemetery Society Board.

7.3 Councillor VACANT.
Provost Senior Citizen Home Foundation.
East Central 911 – Wainwright.
M.D. 52 Waste Management.
Hughenden Fire Department.
West Fire & Rescue Committee. Motion

- 7.4 Protective Services Peace Officer - Ian Green - March 1 2020 - March 31 2020.
- 7.5 Provost R.C.M.P. - Sgt. Cam Russell. - Email - Report January 1 - March 31, 2020.
- 7.6 Public Works Foreman Brent Lumayko. March 16, 2020 - April 21, 2020. **CALL IN.**
- 7.7 Water Treatment Plant Operator. Paul Dyck. March 16, 2020 - April 21, 2020.
- 7.8 Chief Administrative Officer. Richard Lavoie. March 16, 2020 - April 21, 2020.

Motion

8. **FINANCIAL REPORTS:**

- 8.1 Balance Sheet Report.
- 8.2 Encompass CU Bank Statement; Deposits, Common shares, Loan, Online copy.
- 8.3 Cheque Listing for Council.
- 8.4 Tax Trial Balance.
- 8.5 Utility Trial Balance.
- 8.6 Accounts Payable Bank Reconciliation < O/S Cheques Month End.
- 8.7 Revenue and Expenditures Custom Report by Department.

Motion

9. **CORRESPONDENCE:**

- 9.1 AUMA President Barry Morishita - Letter - March 19, 2020.
- 9.2 AUMA President Barry Morishita - Media Statement - April 24, 2020.
- 9.3 TAXERVICE - Letter - April 9, 2020.

10. **OLD BUSINESS:**

- 10.1 2020 - 2022 Village of Hughenden Operating Budget. (Final draft.) Motion
- 10.2 2020 - 2024 Village of Hughenden Capital Budget. (Final draft.) Motion
- 10.3 Municipal Development Plan. (Final draft.) **WILL BE PROVIDED AT MEETING**
- 10.4 M.S.I. CAP 10996 Rydberg Paving Project Update.
- 10.5 Village of Hughenden Library Board 2020 Budget Motion

11. **NEW BUSINESS:**

- 11.1 2019 Auditor Brian King - Financial Statements. - Discuss Open House. Motion
- 11.2 Council Committees October 2019 - October 2020. Motion
- 11.3 Emergency Response Event - April 7, 2020. - John Lamb.
- 11.4 Business Continuity Plan - April 14, 2020 - April 30, 2020.

12. **CONFIDENTIAL ITEMS – IN CAMERA:**

- 12.1 Protection of Privacy Act RSA 2000 Chapter F-25 Section 27(1) (a).
In Camera Session.

Bylaw 501-18 Councillor Code of Conduct.

“Review Councillors Code of Conduct & FOIP”

“Review Complaint Submission Forms”

13. **ADJOURNMENT:**

- 13.1 Record time when the Deputy Mayor adjourns the meeting.