Regular Council Meeting was held in Council Chambers at 5:00 PM on Tuesday, February 18, 2020 for the Village of Hughenden.

PRESENT:
Mayor Vacant.
Deputy Mayor Jeanette Ruud.
Councillor Edward Reynen.

ABSENT:

STAFF PRESENT:
Chief Administration Officer. Richard Lavoie.
Public Works Foreman. Brent Lumayko. 5:05 p.m.
Water Treatment Plant Operator Paul Dyck. 5:15 p.m.

1.0 CALL TO ORDER

1.0 MEETING CALL TO ORDER:
Deputy Mayor Ruud called the meeting to order at 4:59 p.m.

2.0 AGENDA

2.0 CONSIDERATION OF AGENDA - ADDITIONS - DELETIONS:
Letter from Mayor Douglas Chambers. C.A.O. accepted Mr. Chambers resignation as Mayor & Councillor effective January 24, 2020.

Moved by Deputy Mayor Ruud.
"THAT the meeting agenda be approved as amended."

RES 011-20. CARRIED

C.A.O. Richard Lavoie took over the meeting at 5:01 p.m. C.A.O addressed council on concerns relative to code of conduct and volume of important items coming up for over the next three months. C.A.O. then called for nominations for the position of Chief Elected Officer, Mayor, for the upcoming months.

Deputy Mayor Ruud nominated Councillor Edward Reynen for the position of Chief Elected Official, Mayor for the upcoming months. Councillor Edward Reynen accepted the nomination. Second call for nominations. None. Third call for nominations. None.

Moved by Deputy Mayor Ruud that nominations cease and that Deputy Mayor Ruud be named to the position of Chief Elected Officer, Mayor for the upcoming months."

RES 012-20. CARRIED

C.A.O. Richard Lavoie, completed the swearing in process, the Official Oath of office for the Mayor for the Village of Hughenden. C.A.O. turned over the meeting to the Mayor Reynen @ 5:10 p.m.

3.0 MINUTES

3.0 ADOPTION OF PREVIOUS MINUTES:


Moved by Deputy Mayor Ruud.
"THAT the Minutes of the Regular Meeting be approved as presented."

RES 013-20. CARRIED

4.0 BUSINESS

4.0 BUSINESS ARISING FROM THE MINUTES:
C.A.O. provided council with financial costs relative to Bylaw 508-19. C.A.O. instructed council if they proceeded to third reading and defeat the bylaw, then all relative costs to complete the title transfer, lane closure & changes required to complete the lots properly would be forfeited.
5.0 DELEGATION
      PUBLIC HEARINGS

5.1 NONE.

6.0 BYLAWS

6.1 508-19 Lane Closure Bylaw.
First reading of this Bylaw was completed on April 16, 2019.
Second reading of this Bylaw was completed on January 21, 2020.

Moved by Mayor Reynen.
"That Bylaw 508-19 being the "Lane Closure Bylaw" be presented for third
reading."

RES 014-20.  CARRIED

Moved by Deputy Mayor Ruud.
"That Bylaw 508-19 being the "Lane Closure Bylaw be given third and final
reading."

RES 015-20.  CARRIED UNANIMOUSLY

C.A.O. presented amendments to this Bylaw to mirror the Bylaw passed by the
Village of Amisk. A regional D.E.M. is part of future discussions between the three
villages. Future training needs for all staff and council to be addressed in 2020.

First reading of this Bylaw was completed on December 17, 2019.
Second reading of this Bylaw was completed on January 21, 2020.

Moved by Deputy Mayor Ruud.
"That Bylaw 510-19 being the "Emergency Management Bylaw" as amended, be
presented for third reading."

RES 016-20.  CARRIED

Moved by Mayor Reynen.
"That Bylaw 508-19 being the "Lane Closure Bylaw be given third and final
reading."

RES 017-20.  CARRIED UNANIMOUSLY

7.0 COUNCIL
      REPORTS

7.1 - 7.2 - 7.3 REPORTS:
Council discussed options to fill board meetings until new councillor was elected.
Alternates in place to cover all committees.

7.1 Mayor Position was vacant as at January 24, 2020
F.C.S.S. Provost.
Hughenden Public Library.
Parkland Regional Library.
Hughenden Agricultural Society.
Central Sports Gardens.
West Recreation Council.
7.2 **Deputy Mayor Ruud.**
Lakeview Cemetery Society Board.

7.3 **Councillor Reynen.**
Provost Senior Citizens' Home Foundation.
East Central 911.
M.D. # 52 Waste Management Authority.
Hughenden Fire Department.
West Fire & Rescue Committee.

Moved by Deputy Mayor Ruud.
"To accept the reports from Councillors as information"
CARRIED

RES 018-20.

**7.0**
**ADMINISTRATION REPORTS**

7.4 **Protective Services Report - Peace Officer - Ian Green - Jan. 2019.**
7.5 **R.C.M.P. Provost Sgt. Cam Russell - No Report.**
7.6 **Public Works Foreman - Brent Lumayko - 01/19/2020 - 02/18/2020.**
7.7 **Water Treatment Plant Operator - Paul Dyck - 01/19/2020 - 02/18/2020.**
7.8 **Chief Administration Officer - Richard Lavole - 01/19/2020-02/18/2020.**

Moved by Deputy Mayor Ruud.
"To accept the administration reports as information"
CARRIED

RES 019-20.

**8.0**
**FINANCIAL REPORTS**

8.1 **Balance Sheet.**
8.2 **Encompass Credit Union Bank Statement.**
8.3 **Cheque Listing for Council.**
8.4 **Tax Trial Balance Full Listing.**
8.5 **Utility Trial Balance All Balances.**
8.7 **Accounts Payable Bank Reconciliation plus O/S Cheques.**
8.8 **Revenue & Expenditures by Department.**

Council reviewed the financial reports for period ending January 31, 2020.

Moved by Mayor Reynen.
"THAT Council for the Village of Hughenden accept the bank financial reports for December 2019 as presented."
CARRIED

RES 020-20.

**9.0**
**CORRESPONDENCE**

9.1 **Village of Amisk Hosting Information Session March 3, 2020.**
Council discuss availability for this session in Amisk. Mayor Reynen will attend.

9.2 **2019 Tax Year Reconciliation of the Designated Industrial (D.I.)**

9.3 **Christmas Hamper Project - Provost F.C.S.S.**

**10.0**
**OLD BUSINESS**

10.1 **M.S.I. CAP 10996 Rydberg Paving Project Update - Email.**
Council discussed this MAJOR project scheduled in July 2020.

10.2 **M.P.S. "What We Have Heard Report" - Plans to conclude the M.D.P.**
Council discussed this project. Attempt to finish the M.D.P. by July 31, 2020.
11.0 NEW BUSINESS

11.1 2020-2024 Capital Budget 5-year Plan Village of Hughenden
C.A.O. provided council with the latest 5-year Capital Plan. Table this until March.

11.2 2019 Hughenden Public Library Auditor
Council provided with requirements under the Library Act. Table this until March.

11.3 Hughenden Water Treatment Plant “Break Point Chlorination.”
Council provided with a detailed report on a proposed MAJOR change to the operations at the Water Treatment Plant.

Moved by Mayor Ruud.
“THAT the Council for the Village of Hughenden instruct administration to commence the process to move to a Break Point Chlorination system as per reports provided.”

RES 021-20. CARRIED

11.4 By-Election MONDAY May 4, 2020
With the recent announcement and resignation of Mayor Chambers, council for the Village of Hughenden is required to call a By-Election as per M.G.A. 162.

Moved by Deputy Mayor Ruud.
“THAT the Council for the Village of Hughenden approve a By-Election to fill the current vacancy created by the resignation of Mayor Chambers.”

RES 022-20. CARRIED

Moved by Mayor Reynen.
“THAT the Council for the Village of Hughenden declare the Nomination period as follows: Wednesday NOON February 19, 2020 – Monday NOON March 23, 2020 as the “Nomination period” for the By-Election.”

RES 023-20. CARRIED

Moved by Deputy Mayor Ruud.
“THAT the Council for the Village of Hughenden declare Monday May 4, 2020 as the “Election Date” for the By-Election.”

RES 024-20. CARRIED

Moved by Mayor Reynen.
“THAT the Council for the Village of Hughenden appoint Richard A. Lavoie as the ‘Returning Officer’ for the By-Election to be held on May 4, 2020.”

RES 025-20. CARRIED

Moved by Deputy Mayor Ruud.
“THAT Council for the Village of Hughenden authorize a budget of $1,200.00 to complete the By-Election G.L. 2-11-700. ELECTION – COUNCIL.”

RES 026-20. CARRIED

Moved by Mayor Reynen.
“THAT Council for the Village of Hughenden appoint Brent Lumayko as the “Substitute Returning Officer” for the By-Election to be held May 6, 2020.”

RES 027-20. CARRIED
11.5 Hughenden Public Library - Email Chain.
Council reviewed a request from the Manager of the Hughenden Public Library.

11.6 Village of Hughenden 2020 Operating Budget (First Draft)
Council asked the administrator to provide a draft operating budget prior to the next regular meeting. Administration committed to have it done by February 29.

12.0 CONFIDENTIAL ITEMS IN CAMERA.
No items this meeting.

13.0 ADJOURNMENT
Mayor Reynen adjourned the meeting at 6:50 p.m.


RICHARD A LAVOIE C.A.O.


EDWARD REYNEK MAYOR.