Regular Council Meeting was held in Council Chambers at 5:00 PM on Tuesday, December 17, 2019 for the Village of Hughenden.

PRESENT:
Mayor
Douglas Chambers.
Deputy Mayor
Jeanette Ruud
Councillor
Edward Reynen.

ABSENT:

STAFF PRESENT:
Chief Administration Officer.
Richard Lavoie.
Public Works Foreman.
Brent Lumayko.
Water Treatment Plant Foreman.
Paul Dyck

1.0 CALL TO ORDER
1.0 MEETING CALL TO ORDER:
Mayor Chambers called the meeting to order at 4:59 p.m.

2.0 AGENDA
2.0 CONSIDERATION OF AGENDA ADDITIONS OR DELETIONS:
Additions: 6.2 BYLAW Intermunicipal Collaboration Framework.

Moved by Deputy Mayor Ruud.
“THAT the meeting agenda be approved as amended.”

RES 126-19.

3.0 MINUTES
3.0 ADOPTION OF PREVIOUS MINUTES:

3.1 Minutes of the Regular Council Meeting held on November 19, 2019.

Moved by Mayor Chambers.
“THAT the Minutes of the Regular Meeting be approved as presented.”

RES 127-19.

4.0 BUSINESS
4.0 BUSINESS ARISING FROM THE MINUTES:
Review A.I.M.S. for updated financial indicator graphs. No updates.

5.0 DELEGATION
5.1 Angela Hanson H.P.S. School Bus Pick Up.
Mrs. Hanson discussed alternative options to the current School Bus process.

5:15 p.m.

6.0 BYLAWS
C.A.O. presented council with a NEW bylaw as per instructions from John Lamb, Alberta Emergency Management Agency. Refer to 9.2 in the meeting agenda.

Moved by Deputy Mayor Ruud.
“That Bylaw 510-19 being the “Emergency Management Bylaw” be given first reading.”

RES 128-19.

6.2 511-19 Intermunicipal Collaboration Framework Bylaw.
C.A.O. presented council with a NEW bylaw as per instructions from Tyler Lawrenson C.A.O. MD of Provost # 52. Refer to 10.6 in the meeting agenda.

Moved by Mayor Chambers.
“That Bylaw 511-19 being the “Intermunicipal Collaboration Framework Bylaw” be given first reading.”

RES 129-19.
Moved by Deputy Mayor Ruud.
"That Bylaw 511-19 being the "Intermunicipal Collaboration Framework Bylaw" be given second reading."

RES 130-19. CARRIED

Moved by Mayor Chambers.
"That Bylaw 511-19 being the "Intermunicipal Collaboration Framework Bylaw be presented for third reading."

RES 131-19. CARRIED

Moved by Deputy Mayor Ruud.
"That Bylaw 511-19 being the "Intermunicipal Collaboration Framework Bylaw be given third and final reading."

RES 132-19. CARRIED UNANIMOUSLY

7.0 COUNCIL REPORTS

7.1 - 7.2 - 7.3. REPORTS:

7.1 Mayor Chambers.
F.C.S.S. Provost.
Hughenden Public Library.
Parkland Regional Library.
Hughenden Agricultural Society.
Central Sports Gardens.
West Recreation Council.

7.2 Deputy Mayor Ruud.
Lakeview Cemetery Society Board.

7.3 Councillor Reynen.
Provost Senior Citizens' Home Foundation.
East Central 911.
M.D. # 52 Waste Management Authority.
Hughenden Fire Department.
West Fire & Rescue Committee.

Moved by Deputy Mayor Ruud.
"To accept the reports from Councillors as information"

RES 133-19. CARRIED

7.0 ADMINISTRATION REPORTS

7.5 Provost R.C.M.P. Report - Sgt. Russell - No report this month.

Moved by Deputy Mayor Ruud.
"To accept the Administration reports as information"

RES 134-19. CARRIED

8.0 FINANCIAL REPORTS

8.1 Balance Sheet.
8.2 Encompass Credit Union Bank Statement.
8.3 Cheque Listing for Council.
8.4 Tax Trial Balance Full Listing.
8.5 Utility Trial Balance All Balances.
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8.7 Accounts Payable Bank Reconciliation plus O/S Cheques.

8.8 Revenue & Expenditures by Department.
Council reviewed the financial reports for period ending November 30, 2019.

Moved by Councillor Reynen.
"THAT Council for the Village of Hughenden accept the bank financial reports for November 2019 as presented."

RES 135-19.

CARRIED

9.0 CORRESPONDENCE


9.3 Alberta Municipal Affairs - Minister Madu - M.S.I. Initiatives Funding.

10.0 OLD BUSINESS

10.1 I.D.P. Bill 25. Removal of Requirement to Enter into an Agreement.
C.A.O. informed council that the I.D.P. is no longer required if were not an active development area and if joint municipalities agree to waive this requirement.

Moved by Councillor Reynen.
"THAT Council for the Village of Hughenden instruct the C.A.O. to advise the M.D. of Provost # 52 that an Intermunicipal Development Plan between both parties is not necessary given the current state of growth in this region."

RES 136-19.

CARRIED

10.2 Hughenden Library Board Council Committee Appointment.
Councillor Reynen provide council with a report from the meeting on this matter.

10.3 Village People Pizza Party. Wednesday January 29, 2020 5:30 p.m.
C.A.O. provided council with an update on this planned event.

C.A.O. provided council with more information on this matter.

Moved by Deputy Mayor Ruud.
"THAT the Council for the Village of Hughenden instruct the C.A.O. to charge a total of $650.00 for all unsold lots within Legacy Estates Subdivision EXCEPT LOT 4, which is deemed SOLD. This concession pertains only to the 2020 Property Tax Levy."

RES 137-19.

CARRIED

Motion passed 2-1 in favor. Mayor Chambers voted against the motion.

10.5 M.S.I. CAP 10996 Rydberg Paving Project $175,000.
C.A.O. reviewed this meeting item as per detailed report. Deliberation followed.

Moved by Mayor Chambers.
"THAT the Council for the Village of Hughenden direct the C.A.O. to file an amendment to the M.S.I. CAP # 10996 Grant from $175,000.00 to $275,000.00, known as the "Rydberg Street Paving Rehabilitation Project" and complete this amendment by December 21, 2019."

RES 138-19.

CARRIED

Motion passed 2-1 in favor. Councillor Reynen voted against the motion.
10.6 I.C.F. Bill 25 Final Revised Copy from the M.D. of Provost # 52.
C.A.O. informed council that this copy will form part of Bylaw 511-19.

11.0 NEW BUSINESS

11.1 Bylaw 504-18 Utility Arrears > $400.00 > Taxes December 31, 2019.
C.A.O. updated council on the above bylaw and advertising steps to ratepayers.

11.2 2020 Village of Hughenden Capital Budget.

Moved by Deputy Mayor Ruud.
"THAT the Council for the Village of Hughenden approve the 2020 Capital Budget for $0.00 as presented by administration."
CARRIED RES 139-19.

11.3 Councillor Renumeration Period October 1, 2019 December 31, 2019.

11.4 2020 West Fire & Rescue Committee BUDGET.
Councillor Reynen will provide the budget for the next meeting.

11.5 2020 Hughenden Library Board BUDGET & Requisition for $5,250.00.
Council reviewed the budget for 2020 presented by H.P.L. including the $5,250.00 requisition given from the Village of Hughenden.

Moved by Councillor Reynen.
"THAT the Council for the Village of Hughenden approve the 2020 Hughenden Public Library BUDGET as presented."
CARRIED RES 140-19.

Moved by Deputy Mayor Ruud.
"THAT the Council for the Village of Hughenden approve the 2020 Hughenden Public Library requisition of $5,250.00 from the Village of Hughenden."
CARRIED RES 141-19.

11.6 2020 Village of Hughenden Operating Budget.

Moved by Mayor Chambers.
"THAT the Council for the Village of Hughenden accept the 2020 Interim operating budget based on the 2019 approved operating budget as depicted in the Revenue & Expense report."
CARRIED RES 142-19.

11.7 M.S.I. CAP 11561 Garbage Truck Bin Replacement Project.
C.A.O. updated council on the issues uncovered with the 1990 GMC Xpeditor.

Moved by Mayor Chambers.
"THAT the Council for the Village of Hughenden instruct to C.A.O to contact M.S.I. Capital Grant program to provide a report on this unit and seek guidance on the disposition requirements to liquidate it."
CARRIED RES 143-19.
12.0
CONFIDENTIAL ITEMS IN CAMERA.
FOIP ACT SECTION.

Moved by Mayor Chambers to go into camera at 6:50 p.m.

C.A.O. Annual Performance Review.

Moved by Mayor Chambers to go out of camera at 7:20 p.m.

13.0 ADJOURNMENT
Mayor Chambers adjourned the meeting at 7:21 p.m.

December 17, 2019.

RICHARD A LAVOIE  C.A.O.

December 17, 2019.

DOUGLAS CHAMBERS  MAYOR.