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**VILLAGE OF HUGHENDEN  
PROVINCE OF ALBERTA  
BYLAW NO. 497-17**

**CHIEF ADMINISTRATIVE OFFICER BYLAW**

**A BYLAW OF THE VILLAGE OF HUGHENDEN, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE POSITION OF CHIEF ADMINISTRATIVE OFFICER AND TO ASSIGN POWERS, DUTIES AND FUNCTIONS TO THIS POSITION.**

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**WHEREAS** the Municipal Government Act, R.S.A. 2000, Chapter M-26 requires Council to establish, by bylaw, a position of Chief Administrative Officer;

**NOW THEREFORE** the Council of the Village of Hughenden in the Province of Alberta, duly assembled, enacts as follows:

**1. TITLE**

1.1. This bylaw shall be known as the "Chief Administrative Officer Bylaw."

**2. INTERPRETATION**

2.1. Definitions:

- a) Council means the municipal council of the Village;
- b) Village means the municipal corporation of the Village of Hughenden.

2.2. Any reference to a named act is a reference to an Act of the Legislature of Alberta, as amended from time to time.

**3. CHIEF ADMINISTRATIVE OFFICER**

3.1. The position of Chief Administrative Officer is established, and the individual appointed to that position will have the title "Chief Administrative Officer."

3.2. Council will by resolution appoint an individual to the position of chief administrative officer.

3.3. Council will establish the terms and conditions of the chief administrative officer's employment.

3.4. The chief administrative officer will appoint an acting chief administrative officer to act during absences of the chief administrative officer.

**4. ENACTMENT/TRANSITION**

4.1. Bylaw 450-06 is repealed.

4.2. This bylaw comes into force on the date it is passed.

**FIRST READING** June 20, 2017

**SECOND READING** June 20, 2017

**THIRD READING** June 20, 2017

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LEE VAN KOUGHNETT  
MAYOR

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LAWRENCE KOMARANSKY  
CHIEF ADMINISTRATIVE OFFICER