



# *Village of Hughenden*

## **AGENDA**

### **REGULAR COUNCIL MEETING**

**Tuesday, September 19, 2017**

The regular meeting of the council of the Village of Hughenden will be held in the Administration Building, Council Chambers on Tuesday, September 19, 2017, starting at 7:00 pm.

- 1. CALL TO ORDER**
- 2. ACCEPTANCE OF AGENDA**
- 3. ADOPTION OF PREVIOUS MINUTES**
  - 3.1 MINUTES OF REGULAR MEETING AUGUST 15, 2017**
- 4. BUSINESS ARISING FROM THE MINUTES**
  - 4.1 NONE**
- 5. DELEGATIONS PUBLIC HEARINGS 7:30PM**
  - 5.1 NONE**
- 6. REPORTS:**
  - 6.1 HUGHENDEN FIRE DEPARTMENT - BRIAN COOPER.**
  - 6.2 FCSS PROVOST – DAVID GRIFFITH DELEGATE.**
  - 6.3 PSCHF HILLCREST LODGE BELLKIRK VILLA MEETING REPORT AUG 21 2017.**
  - 6.4 PROTECTIVE SERVICES REPORT – PEACE OFFICER - IAN GREEN**
  - 6.5 WEST FIRE & RESCUE COMMITTEE – DAVID GRIFFITH DELEGATE.**
  - 6.6 E-911 REPORT – DAVID GRIFF DELEGATE.**
  - 6.7 LIBRARY – MARJE SWELIN – DELEGATE MEETING SEPTEMBER 14 2017.**
  - 6.8 WEST RECREATION COUNCIL – LEE VAN KOUGHNETT DELEGATE.**
  - 6.9 HUGHENDEN AG SOCIETY – LEE VAN KOUGHNETT DELEGATE.**
  - 6.10 CEMETERY – MARJE SWELIN – DELEGATE.**
  - 6.11 WASTE MANAGEMENT AUTHORITY – LEE VAN KOUGHNETT DELEGATE.**
  - 6.12 P.W. /WTP OPERATOR'S REPORT MARK WIGHT AUGUST REPORT.**
  - 6.13 CAO REPORT – RICHARD A LAVOIE SEPTEMBER REPORT.**
- 7. FINANCIAL REPORTS**
  - 7.1 BANK RECONCILIATION AUGUST 31, 2017 – RICHARD LAVOIE.**
  - 7.2 REVENUE & EXPENDITURES ACTUAL vs. BUDGET SEPTEMBER 14 2017.**
  - 7.3 TAX TRIAL BALANCE FULL LISTING AS AT SEPTEMBER 14, 2017.**
  - 7.4 2017 SUMMER STEP PROGRAM & CANADA & PROVINCIAL SUBMITTED.**
- 8. CORRESPONDENCE**
  - 8.1 HUGHENDEN PUBLIC SCHOOL REQUEST FOR DONATION.**

**9. OLD BUSINESS**

9.1 ITEM 2 CAPITAL BUDGET PROJECT – KUBOTA RTV C/W ATTACHMENTS  
\$38,000 TABLED AUGUST 15 2017 MEETING.

9.2 WATER & SEWER RATES LEVIED TO THE MD SHOP. RATES SHOULD BE  
INCREASED TO MIRROR A COMMERCIAL PROPERTY.

9.3 OLSEN CONSTRUCTION 2016 MSI CAPITAL PROJECT ON SEPTEMBER 14 2017.  
ATTACHMENT. DISCUSSION.

**10. NEW BUSINESS**

10.1 VILLAGE OF HUGHENDEN ANNUAL INSURANCE PACKAGE. PROPERTY, MOBILE &  
AUTOMOBILE EQUIPMENT. RICHARD LAVOIE - DISCUSSION

10.2 ENBRIDGE \$5,000 DONATION CHEQUE PRESENTATION SEPTEMBER 19 2017  
11:00AM VILLAGE OFFICE. PETER HANSEN COMING FROM ENBRIDGE.

10.3 LEGACY ESTATE SUBDIVISION. RICHARD LAVOIE – REPORT. ATTACHMENTS.

10.4 MUNICIPAL INSPECTOR UPDATE – SHARI-ANNE DOOLAEGE.

10.5 NOTIFICATION OF MUNICIPAL ELECTION SEPTEMBER 18 2017 10:00AM-NOON

**11. BY-LAWS**

11.1 NONE

**12. CONFIDENTIAL ITEMS – IN CAMERA**

12.1 FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT RSA 2000  
CHAPTER F-25 SECTION 27(1) (A)

12.2 MUNIWARE TRAINING QUOTATION \$ 4,700.00.

12.3 CONSULTANT AGREEMENT PROVOST BOOKKEEPING SERVICE. \$200.00.

12.4 GROUP BENEFIT PLAN AUMA MANAGEMENT EMPLOYEE & REGULAR  
MUNICIPAL EMPLOYEES EFFECTIVE SEPTEMBER 1, 2017.

12.5 CAO LIEU DAYS UPDATE.

12.6 REGULAR MUNICIPAL EMPLOYEE 2 HOURS PER DAY 4 DAYS PER WEEK.

**13. OPEN GENERAL DISCUSSION**

13.1

**14. ADJOURNMENT**

14.1 CALL FOR A MOTION FOR ADJOURNMENT.