



**A Regular Council Meeting was held in Council Chambers at 7:00 PM
on Tuesday, August 15, 2017**

PRESENT: Mayor Lee Van Koughnett, Deputy Mayor Marje Swelin, Councillor David Griffith

ABSENT:

STAFF PRESENT: Lawrence Komaransky CAO, Mark Wight Public Works

OTHERS PRESENT: Shari-Anne Doolaeye (Strategic Steps), Ed Reynen, Brian Cooper Fire Chief

1.0 CALL TO ORDER **CALL TO ORDER:**
Mayor Van Koughnett called the meeting to order at 7:00 pm.

2.0 AGENDA **CONSIDERATION OF AGENDA**
RES 648-17 **Moved by Deputy Mayor Marje Swelin**
"THAT the Agenda be approved as presented."

CARRIED

3.0 MINUTES **3.1 MINUTES APPROVAL**
RES 649-17 **Moved by Mayor Lee Van Koughnett**
"THAT the minutes of the July 18th, 2017 Regular Council Meeting be adopted as presented."

CARRIED

6.0 REPORTS **6.1 HUGHENDEN FIRE DEPARTMENT**
Fire Chief Brian Cooper presented the fire department report since the July meeting. There were 4 calls since the last meeting, 1 false alarm, 2 medical call outs and 1 structural fire. The Fire Fighters Insurance should have some changes before the next renewal as the disability benefits are too low, if a fire fighter has a permanent injury there currently is no coverage and there is no cost of living or extended health coverage. These recommendations will be brought to the new CAO's attention. Renewal is in December for the 2018 year.

6.2 FCSS PROVOST
There was nothing to report on FCSS.

6.3 PSCHF – HILLCREST LODGE – BELLKIRK VILLA
Deputy Mayor Marje Swelin reported that as there was no meeting there was nothing to report.

6.4 PROTECTIVE SERVICES REPORTS
The Peace Officer's Report was accepted for information.

6.5 WEST FIRE AND RESCUE COMMITTEE
There was nothing to report on West Fire and Rescue Committee.

6.6 E-911 REPORT
There was a letter indicating that there are changes to the way that 911 will be processing some of the calls especially police related calls.

6.7 EMERGENCY MANAGEMENT
There was nothing to report on Emergency Management.

6.8 LIBRARY
There was nothing to report on the library and the next meeting is September 14, 2017.

6.9 WEST RECREATION COUNCIL
There was no news from the West Recreation Council.



6.10 HUGHENDEN AG SOCIETY

The arena is advertising for a caretaker/ice maker for the arena.

6.11 LAKEVIEW CEMETERY

There were donations of \$330.00 made during the Centennial Celebrations towards a gazebo at the cemetery. A brief discussion ensued whether the Village who is responsible for the maintenance of the cemetery should request the funds that Lakeview Cemetery Society has as there is a possibility that the society may disburse the funds to other charitable organizations. The CAO was to approach the society to see if they would transfer the funds to the Village.

6.12 GRANTS

There was no news to report on grants.

6.13 LGAA

There was nothing to report on LGAA.

6.14 WASTE MANAGEMENT AUTHORITY

There was nothing to report on WMA other than they are allowing Bozco Enterprises to bring clay to the landfill at no charge. The landfill is using the clay for coverage of the refuse.

6.15 AUMA / AMSC

There was nothing new to report on AUMA/AMSC.

6.16 CAO REPORT

The CAO didn't have anything to add to his report.

6.17 PW/WTP REPORT

The PW/WTP Foreman made a couple of comments verbally regarding items in his report.

**7.0 FINANCIAL
REPORTS
RES 650-17**

7.1, 7.2, 7.3 FINANCIAL REPORTS

Moved by Deputy Mayor Marje Swelin

“THAT Council accept the Bank Reconciliation for July 31, 2017 and the Cheque Log as of August 10, 2017 and the Budget and Tax Report as of August 10, 2017 as presented.”

CARRIED

**8.0
CORRESPONDENCE**

8.0 CORRESPONDENCE

The correspondence was accepted for information.

**10.1 SIGNING
AUTHORITY
RES 651-17**

10.1 SIGNING AUTHORITY

Moved by Councillor David Griffith

“THAT the Mayor and the CAO Richard Lavoie, or in the absence of the Mayor, the Deputy Mayor and the CAO Richard Lavoie be authorized and instructed to carry on the banking duties of the Village of Hughenden at Encompass Credit Union, Hughenden Branch effective September 1, 2017.”

CARRIED

**10.2 RETURNING
OFFICER
APPOINTMENT
RES 652-17**

10.2 APPOINTMENT RETURNING OFFICER ELECTION 2017

Moved by Mayor Lee Van Koughnett

“THAT the CAO Richard Lavoie be appointed as the Returning Officer for the 2017 Election.”

CARRIED



**10.3 2017 CAPITAL
PROJECTS
RES 653-17**

10.3 2017 CAPITAL PROJECTS

Council reviewed and discussed the merits of the Capital Projects individually.

Moved by Mayor Lee Van Koughnett

“THAT Council approve item 1. PUMP UPGRADES to Lift Station No. 1 in the amount of \$37,500.00 through the Federal Gas Tax Fund and that the CAO submit the grant application.”

CARRIED

Item 2. Kubota RTV complete with sweeper and commercial front end snowblower in the amount of \$38,000.00 was tabled until the September meeting.

Moved by Mayor Lee Van Koughnett

“THAT Council approve item 3. Subdivision development of the Sheen Property in the amount of \$52,612.00 funded through MSI Capital and that the CAO submit the grant application.”

CARRIED

Moved by Councillor David Griffith

“That Council approve item 4. Bulk Water Transfer Station and Wand Car Wash over a 2-year period in the amount of \$75,000.00 funded through MSI Capital and Federal Gas Tax Fund and that the CAO submit the grant application.”

CARRIED

**10.4 PLACEMENT OF
RV TRAILERS
RES 654-17**

10.4 ELECTRICITY FOR RV TRAILER PLACEMENTS

A brief discussion ensued regarding the cost of installing electric pedestals for RV trailers and the uncertainty of how long the rv trailers would be there and whether the village would recapture the expense of installing electricity.

Moved by Councillor David Griffith

“THAT the Village not proceed with the installation of electricity for RV trailers at this time and that the applicant be advised that there are residences for rent within the Village.”

CARRIED

**10.5 RELIANCE
ENERGY INVOICE
RES 655-17**

10.5 PAYMENT OF RELIANCE ENERGY INVOICE 7990 \$9,660.00

Moved by Deputy Mayor Marje Swelin

“THAT the Village of Hughenden approve payment of Invoice 7990 in the amount of \$9,660.00 to Reliance Energy Services Ltd. for projects 2017-001-VOH and 2017-002-VOH.”

CARRIED

**106 SUBDIVISION
APPROVAL
RES 656-17**

10.6 SUBDIVISION APPROVAL (IN M.D. of PROVOST)

Moved by Mayor Lee Van Koughnett

“THAT the Village of Hughenden approve the subdivision application of George Stahl in the M.D. of Provost and that the Village has no issues or concerns with the subdivision application.”

CARRIED



Village of Hughenden
Regular Council Meeting

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**10.7 WATER &
SEWER RATES MD
SHOP RES 657-17**

10.7 WATER & SEWER RATES MD SHOP

Council discussed the water and sewer rate currently being charged for the MD Shop. The general opinion was that the rate should be increased but there was no consensus as to the amount that should be charged. Comparisons from other towns use meters and charge by the cubic meter and 50 percent of water usage is charged for sewer. It is difficult to make a comparison when the Village bills their utilities at a flat rate charge.

Moved by Mayor Lee Van Koughnett

“THAT the MD Shop Water & Sewer rate be tabled for the September 19, 2017 meeting.”

CARRIED

**ADJOURN
RES 658-17**

Moved by Mayor Lee Van Koughnett

“THAT this Council Meeting adjourn at 8:17 p.m.”

CARRIED

CAO Lawrence Komaransky

GEO Lee Van Koughnett