



**Village of Hughenden**  
**Regular Council Meeting**

**June 20, 2017**

**A Regular Council Meeting was held in Council Chambers at 7:00 PM  
on Tuesday, June 20, 2017**

**PRESENT:** Mayor Lee Van Koughnett, Deputy Mayor Marje Swelin and Councillor David Griffith

**STAFF PRESENT:** Lawrence Komaransky CAO, Mark Wight Public Works

**OTHERS PRESENT:** Richard Lavoie, Tara Boyer, Vincent Seeger, Brian Cooper, Dale Roadhouse, Curtis Hughes, Lori Horn

**1.0 CALL TO ORDER**      **CALL TO ORDER:**  
Mayor Van Koughnett called the meeting to order at 7:00 pm.

**2.0 AGENDA**      **CONSIDERATION OF AGENDA**  
**RES 629-17**      **Moved Deputy Mayor Marje Swelin**  
"THAT the Agenda with the addition of Items 10.1 Hughenden United Church Request to lower utility bill and 10.2 Demolition of old house on Sheen Property be approved."  
**CARRIED**

**3.0 MINUTES**      **3.1 MINUTES APPROVAL**  
**RES 630-17**      **Moved by Mayor Lee Van Koughnett**  
"THAT the minutes of the May 23rd, 2017 Regular Council Meeting be adopted as presented."  
**CARRIED**

**4.0 BUSINESS**      **4.1 LETTER OF SUPPORT FOR NEW FIRE HALL**  
**ARISING FROM THE**      **Moved by Mayor Lee Van Koughnett**  
**MINUTES RES 631-17**      "THAT the Village of Hughenden grant a letter of support to the Hughenden Fire Department in regards to construction of a new fire hall and that the Village would also grant the amount of reserve that was used for operating expenses from a MSI Capital Grant towards the project."  
**CARRIED**

**LAND FOR NEW FIRE**      **DONATION OF LAND FOR NEW FIRE HALL**  
**HALL RES 632-17**      **Moved by Mayor Lee Van Koughnett**  
"THAT the Village of Hughenden donate the southernmost parcel of land that will be created in the Sheen Property Subdivision towards construction of the new fire hall."  
**CARRIED**

**TNT ENGINEERING**      **TNT ENGINEERING REPORT**  
**REPORT RES 633-17**      **Moved by Deputy Mayor Marje Swelin**  
"THAT the engineering report from TNT Engineering on Rydberg Street Widening and Simpson Avenue surface drainage and McKenzie Avenue surface drainage be accepted for information and used as reference when those projects come up for development."  
**CARRIED**

**6.0 REPORTS**      **6.1 HUGHENDEN FIRE DEPARTMENT**  
Fire Chief Brian Cooper and Dale Roadhouse were in attendance and Fire Chief Brian Cooper presented the fire department reports for May/June. There were 10 calls since the last meeting. 4 MVC, 5 medical and 1 grass fire. 1 call out was in Hughenden.

**6.2 FCSS PROVOST**  
There was no FCSS meeting and there wasn't anything for Councillor David Griffith to report.

**6.3 PSCHF – HILLCREST LODGE – BELLKIRK VILLA**  
Deputy Mayor Marje Swelin gave a verbal report from the last Hillcrest Lodge meeting.



**6.4 PROTECTIVE SERVICES REPORTS**

The May Peace Officers report was accepted as information.

**6.5 WEST FIRE AND RESCUE COMMITTEE**

There was nothing to report on West Fire and Rescue Committee.

**6.6 E-911 REPORT**

Councillor David Griffith gave a verbal report of the last E911 meeting. He noted that as a member of E911 the Village could have E911 as the call answer for WTP or Lift Station alarms. It is a requirement of OH&S to have an answering service. The CAO was to look into the possibility of a Generator and communication device at WTP as a MSI Capital project.

**6.7 EMERGENCY MANAGEMENT**

There was nothing to report on Emergency Management.

**6.8 LIBRARY**

The next meeting is on June 29, 2017.

**6.9 WEST RECREATION COUNCIL**

There was no news from the West Recreation Council.

**6.10 HUGHENDEN AG SOCIETY**

There was nothing to report from the Hughenden Ag Society.

**6.11 LAKEVIEW CEMETERY**

There wasn't anything to report on Lakeview Cemetery.

**6.12 GRANTS**

The MSI Capitals projects were briefly discussed.

**6.13 LGAA**

There was nothing to report on LGAA.

**6.14 WASTE MANAGEMENT AUTHORITY**

There was nothing new to report on the Waste Management Authority.

**6.15 AUMA / AMSC**

There was no news to report from AUMA / AMSC.

**6.16 CAO REPORT**

The CAO didn't have anything to add to his report.

**6.17 PW/WTP REPORT**

The PW/WTP Foreman enquired as to signage on the CPR property east of Devonian Park restricting usage by off-road vehicles. CAO was to look into the legality of the signa.

**6.18 CENTENNIAL CELEBRATION PLANNING COMMITTEE**

There was nothing new from Centennial Planning Committee.

**7.0 FINANCIAL  
REPORTS  
RES 634-17**

**7.1, 7.2 FINANCIAL REPORTS**

**Moved by Councillor David Griffith**

"THAT Council accept the Bank Reconciliations for May 31, 2017 and the Cheque Log as of June 16, 2017 and the Budget and Tax Report as of June 16, 2017 as presented."

**CARRIED**

Councillor David Griffith asked if the budget report could have a column added for percentage variance. CAO was to see if the report could be modified to be more meaningful.



**8.0**  
**CORRESPONDENCE**

**8.0 CORRESPONDENCE**  
The correspondence was accepted for information.

**10.1 HUGHENDEN**  
**UNITED CHURCH**  
**UTILITY ACCOUNT**  
**RES 635-17**

**HUGHENDEN UNITED CHURCH REQUEST FOR LOWER UTILITY BILL**  
A discussion ensued regarding the request of the Hughenden United Church.

**Moved by Mayor Lee Van Koughnett**  
"THAT Council approve the use of the previous utility rate for Houses of Worship."  
**CARRIED**

**10.2 DEMOLITION OF**  
**DERELICT HOUSE ON**  
**SHEEN PROPERTY**  
**RES 636-17**

**10.2 DEMOLITION OF DERELICT HOUSE ON SHEEN PROPERTY**  
**Moved by Deputy Mayor Marje Swelin**  
"THAT the matter of demolition of the derelict building on the Sheen Property be tabled until the July meeting."

**CARRIED**

**12.1 BYLAW 497-17**  
**CHIEF**  
**ADMINISTRATIVE**  
**OFFICER BYLAW**  
**RES 637-17**

**12.1 BYLAW 497-17 CHIEF ADMINISTRATIVE OFFICER BYLAW**  
**Moved by Mayor Lee Van Koughnett**  
"THAT Bylaw 497-17, Chief Administrative Officer Bylaw be given First reading."  
**CARRIED**

**Moved by Deputy Mayor Marje Swelin**  
"THAT Bylaw 497-17, Chief Administrative Officer Bylaw be given Second reading."  
**CARRIED**

**Moved by Councillor David Griffith**  
"THAT Bylaw 497-17, Chief Administrative Officer Bylaw be introduced for Third reading at this meeting."  
**CARRIED UNANIMOUSLY**

**Moved by Mayor Lee Van Koughnett**  
"THAT Bylaw 497-17, Chief Administrative Officer Bylaw receive Third reading and be finally passed this day in Council and THAT the Mayor and Chief Administrative Officer be authorized and instructed to sign same and affix thereto the corporate seal of the Village of Hughenden."  
**CARRIED**

**CARRIED**

**12.2 BYLAW 498-17**  
**TAX PENALTY DATES**  
**BYLAW RES 638-17**

**12.2 BYLAW 498-17 TAX PENALTY DATES BYLAW**  
**Moved by Mayor Lee Van Koughnett**  
"THAT Bylaw 498-17, Tax Penalty Dates Bylaw be given First reading."  
**CARRIED**

**Moved by Deputy Mayor Marje Swelin**  
"THAT Bylaw 498-17, Tax Penalty Dates Bylaw be given Second Reading."  
**CARRIED**

**Moved by Councillor David Griffith**  
"THAT Bylaw 498-17, Tax Penalty Dates Bylaw be introduced for Third reading at this meeting."  
**CARRIED UNANIMOUSLY**

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**Moved by Mayor Lee Van Koughnett**  
"THAT Bylaw 498-17, Tax Penalty Dates Bylaw receive Third reading and be finally passed this day in Council and THAT the Mayor and Chief Administrative Officer be authorized and instructed to sign same and affix thereto the corporate seal of the Village of Hughenden."  
**CARRIED**

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**Village of Hughenden**  
**Regular Council Meeting**

**June 20, 2017**

**IN CAMERA 7:50 PM**  
**RES 639-17**

**Moved by Mayor Lee Van Koughnett**

“THAT the meeting move ***In Camera*** at 7:50 pm to discuss labour.” Freedom of Information and Protection of Privacy Act RSA 2000 Chapter F-25 Section 27(1) (a).

**CARRIED**

**OUT OF CAMERA**  
**8:50 PM**  
**RES 640-17**

**Moved by Mayor Lee an Koughnett**

“THAT the meeting come ***Out of Camera*** at 8:50 pm and that the regular meeting resume.”

**CARRIED**

**CAO CONTACT**  
**OFFER**  
**RES 641-17**

**CAO CONTRACT OFFER**

**Moved by Mayor Lee Van Koughnett**

“THAT Richard Lavoie be given a CAO Contract offer with a benefits package to be provided in September and that the salary offered be (\$72,000.00) Seventy Two Thousand dollars per annum.”

**CARRIED UNANIMOUSLY**

**ADJOURN**  
**RES 642-17**

**Moved by Mayor Lee Van Koughnett**

“THAT this Council Meeting adjourn at 8:55 p.m.”

**CARRIED**

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CAO Lawrence Komaransky

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CEO Lee Van Koughnett