



Village of Hughenden
Regular Council Meeting

September 26, 2016

A Regular Council Meeting was held in Council Chambers at 5:00 PM on Monday, September 26, 2016

PRESENT: Mayor Lee Van Koughnett, Deputy Mayor Marje Swelin and Councillor David Griffith
ELECTED OFFICIALS:

STAFF PRESENT: CAO Lawrence Komaransky, PW/WTP Mark Wight, Bailey Vankoughnett Recording Secretary

1.0 CALL TO ORDER **CALL TO ORDER:**
Mayor Van Koughnett called the meeting to order at 5:00 pm.

2.0 AGENDA RES 537-16 **AGENDA ADDITIONS AND APPROVAL:**
Moved by Mayor Van Koughnett
"That the Agenda be approved with the addition of Item 13.1 Peace officer."
CARRIED

3.0 MINUTES RES 538-16 **MINUTES APPROVAL**
Moved by Deputy Mayor Swelin
"That the Minutes of August 16, 2016 Regular Council Meeting, be adopted as presented."
CARRIED

6.0 REPORTS

6.1 HUGHENDEN FIRE DEPARTMENT
Fire Department representatives Dale Roadhouse and Curtis Hughes were present at 5:05 pm. Since the July meeting the fire department has responded to 2 false alarms, 4 medical calls, 3 fire calls, 1 mvc and 1 tractor roll over. Curtis and Dale did a tour for the daycare centre kids on Monday, September 19th. Roger Golby did the inspection on the rafter repair and left a drawing with the dimensions for doing a corrected repair. Other items were discussed. Dale Roadhouse and Curtis Hughes left Council Chambers at 5:45 p.m.

6.2 FCSS PROVOST
There wasn't anything to report on FCSS.

6.3 PSCHF – HILLCREST LODGE – BELLKIRK VILLA
There was no meeting in September and nothing to report.

6.4 PROTECTIVE SERVICES REPORTS
The Peace Officer's Report and RCMP Report were accepted for information.

6.5 WEST FIRE AND RESCUE COMMITTEE
There wasn't anything to report on West Fire and Rescue Committee.

6.6 E-911 REPORT
There wasn't anything to report on E-911.

6.7 EMERGENCY MANAGEMENT
There wasn't anything to report on Emergency Management.

6.8 LIBRARY
There was nothing new to report on library.

6.9 WEST RECREATION COUNCIL
There wasn't anything to report on West Recreation Council.

6.10 HUGHENDEN AG SOCIETY

Vince has started putting in the ice at the arena and Keith Motley is helping him.

6.11 CEMETERY

There wasn't anything to report on Lakeview Cemetery. The planters have been left out at the cemetery and there have been numerous compliments about the cemetery.

6.12 GRANTS

The FGTF grant is the only money left to come in from the government. Public Works are to keep track of the hours spent on capital projects.

6.13 LGAA

There wasn't anything to report on LGAA.

6.14 WASTE MANAGEMENT AUTHORITY

There was nothing to report on Waste Management Authority.

6.15 AUMA/AMSC

The AUMA Convention is October 4 – 7, 2016 at the Shaw Convention Centre in Edmonton.

6.16 CAO REPORT

The CAO had nothing to add to his CAO Report.

6.17 P.W / WTP OPERATOR'S REPORT

The annual fall flushing of the sewer mains. Both Mark and Swana will be away on November 5 for Environment Certification Exams.

**7.0 Financial Reports
RES 539-16**

**FINANCIALREPORTS & OTHER
Moved by Mayor Van Koughnett**

"That Council accept the Financial Reports, Cheque Log, CAO Report and PW/WTP Operator's Report as presented."

CARRIED

8.0 Correspondence

**8.4 ATCO Gas FRANCHISE FEES
Moved by Deputy Mayor Swelin**

"That the ATCO Gas Franchise Fees be left as is for 2017."

CARRIED

8.7 FCM List of Village Leaders for Network

Council agreed to release their names for the FCM Network.

**9.0 OLD BUSINESS
SIGN AGREEMENT
RES 540-16**

9.1 SIGN AGREEMENT WITH DICK & MARLENE CLARK

It was noted that Mr. Dick Clark has dug a number of test holes on the sign area and some gravel had been found. The legal advice and letter was reviewed. Mayor Van Koughnett suggests inviting Dick Clark for the next meeting. If Council is not agreeable to this then we should turn it over to the lawyers completely. PW/WTP Operator commented that Dick Clark said he would not have had much of a problem if taxes had not increased.

Moved by Deputy Mayor Swelin

"That the CAO write a registered letter inviting Dick and Marlene Clark to the October 18 Regular Meeting. The CAO is to contact the Clark's by phone regarding the meeting."

CARRIED

**10.0 NEW BUSINESS
PRL RES 541-16**

**10.1 PARKLAND REGIONAL LIBRARY 2017 BUDGET
Moved by Mayor Van Koughnett**

"That the Council accept the Parkland Regional Library 2017 Budget as presented."

CARRIED

Council also discussed whether Parkland Regional Library shouldn't try to do a zero increase budget during the current economic situation in Alberta.

**10.2 RYDBERG STREET
CURB QUOTE
RES 542-16**

10.2 RYDBERG STREET CURB QUOTE

Moved by Mayor Van Koughnett

"That Council accept the tender from Olson Construction and Consulting Services Ltd. In the amount of \$41,580.00 plus GST to install the curb along Rydberg Street. If project cannot be started this fall then Council will accept being the first project in spring of 2017.

CARRIED

**10.3 OFFER TO
PURCHASE LOT
RES 543-16**

10.3 OFFER TO PURCHASE LOT FROM AMY CIPYWNYK

Moved by Deputy Mayor Swelin

"That the Village of Hughenden make an offer of \$500.00 to purchase Lot 8, Block 9, Plan 3278HW from Amy Cipywnyk."

CARRIED

**10.4 SEWER CLEANING
INVOICE RES 544-16**

10.4 SHIRLEY SEEGER SEWER CLEANING INVOICE

Moved by Mayor Van Koughnett

"That the Village of Hughenden pay the invoice for cleaning Shirley Seeger's sewer service as the problem appears to be on village property."

CARRIED

**10.5 FortisAlberta
FRANCHISE FEES
RES 545-16**

105 FortisAlberta FRANCHISE FEES 2017

Moved by Mayor Van Koughnett

"That FortisAlberta Franchise Fee for 2017 remain the same as for 2016."

CARRIED

Mayor Van Koughnett moved the meeting go *In Camera* at 6:30 p.m. to discuss personnel issues.

Mayor Van Koughnett moved the meeting come *Out of Camera* at 6:35 p.m.

5.0 DELEGATION

5.1 DELEGATION PATRICIA and PAM MACKIE

Patricia and Pam Mackie entered Council Chambers at 6:35 p.m. to discuss items relevant to their subdivision.

- Building construction deadlines and animal bylaw. They were given the information regarding deadlines for the development permit and that building permits, electrical, gas and plumbing permits are obtained from Superior Safety Codes.
- Requested timelines in writing.
- Made a request to have land treated as one entity for property tax purposes to have only one minimum tax amount.
- Requested that whatever is decided about the taxes be given to them in writing.
- Concerned about the invoice sent to them for the as built for the subdivision. Council agreed to look through the agreement and would get back to them.
- Concerned about there being no lots comparable in size for sale in Hughenden to compare lot prices.

Patricia and Pam Mackie left Council Chambers at 7:05 p.m.

Mayor Van Koughnett suggested \$1,000 as minimum tax for one entity. Council tabled the matter of taxes until the October 18, 2017 meeting.

Mayor Van Koughnett moved the meeting go *In Camera* at 7:06 p.m. to discuss personnel and policing issues.

Mayor Van Koughnett moved the meeting come *Out of Camera* at 7:25 p.m.

ADJOURNMENT

Mayor Van Koughnett moved that the meeting adjourn at 7:30 p.m.

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER