

**VILLAGE OF HUGHENDEN  
REGULAR MEETING  
ADMINISTRATIVE OFFICE  
September 15, 2015**

<b>Call to Order:</b>	The Regular Meeting of the Village of Hughenden was held in Council Chambers at the Administration Office, Hughenden, Alberta on Tuesday, August 18, 2015 and was called to order by Mayor Lee Van Koughnett at 7:00 p.m.
<b>Present:</b>	Mayor Lee Van Koughnett, Deputy Mayor Marje Swelin, Councillor David Griffith
<b>Also Present:</b>	CAO Lawrence Komaransky, WTP/PW Mark Wight,
	ADDITIONS/DELETIONS TO THE AGENDA NEW BUSINESS 10e) Safety Manual
<b>Agenda M.B. # 15/442</b>	Moved by Deputy Mayor Marje Swelin, <b>THAT</b> the Agenda with the addition of item 10e) Safety Manual be approved. <p style="text-align: right;">-Carried-</p>
<b>Minutes M.B. # 15/443</b>	Moved by Mayor Lee Van Koughnett, <b>THAT</b> the Minutes of the Regular Meeting of August 18, 2015 be approved as presented. <p style="text-align: right;">-Carried-</p>
<b>Delegation Fire Chief Brian Cooper</b>	Fire Chief Brian Cooper was in attendance at 7:10 p.m. Discussion followed on the M2 Dance Studio not meeting the Alberta Safety Codes or complying with the Land Use Bylaw of the village. A fire inspection was done and the building doesn't meet the fire code. M2 has to comply and make changes to meet the fire code. A development permit should be issued when a building changes its use. It hasn't been determined whether this was done when the building changed to a dance studio 10 years ago. The building went through various changes from a gym to video store to a dance studio. Fire Chief Brian Cooper left the council chambers at 7:25 pm.
<b>Delegation RCMP Cst. Kaschl</b>	Cst. Kaschl was in attendance at 7:25 pm. Cst. Kaschl indicated that September was school zone month. The RCMP would be working with schools and the DARE program. Unsightly and nuisance properties were discussed. If the village is going to change any of the speed or playground signs it should change them to the white signs. Cst. Kaschl left the council chambers at 7:50 pm.
<b>Reports</b>	<b>FCSS PROVOST</b> - There was nothing new to report on FCSS Provost at the meeting.  <b>PSCHF – HILLCREST LODGE – Bellkirk Villa</b> – There was nothing new to report on Bellkirk Villa at this meeting.  <b>PROTECTIVE SERVICES REPORT</b> – The Protective Services Report was accepted for information.  <b>E911</b> – There was nothing new to report on E-911.

**EMERGENCY MANAGEMENT** – There wasn't anything new to report on Emergency Measures.

**LIBRARY** – There wasn't anything new to report on Hughenden Public Library.

**WEST RECREATION COUNCIL**– There wasn't anything new to report on West Recreation Council.

**HUGHENDEN AG SOCIETY** – There wasn't anything new to report on the Hughenden Ag Society.

**CEMETERY** - There wasn't anything new to report regarding Lakeview Cemetery.

**WASTE MANAGEMENT AUTHORITY** – There wasn't anything new to report on Waste Management Authority. The Village of Amisk is looking for a garbage truck.

**GRANTS** – There wasn't anything new to report on Grants.

**LGAA** – There wasn't anything new to report on LGAA.

**AUMA/AMSC** – There wasn't anything new to report on AUMA/AMSC.

**CAO REPORT** – CAO gave a verbal report regarding the past months work both in the office and public works.

**WTP/PW REPORT** – Some public works projects and the letter from Alberta Environment were briefly discussed.

**Reports, Financial &  
Other M.B. # 15/444**

Moved by Mayor Le Van Koughnett, **THAT** all reports including the Financial Reports, Budget Report, Cheque Listing, CAO Report and WTP/PW Report be accepted and approved as presented.

**-Carried-**

**Correspondence**

All the correspondence was accepted for information.

**Parkland Regional  
Library Budget  
M.B. # 15/445**

Moved by Clr. David Griffith, **THAT** the Village of Hughenden approve the proposed 2016 budget for Parkland Regional Library.

**-Carried-**

**Fortis Franchise  
Fee M.B. # 15/446**

Moved by Mayor Lee Van Koughnett, **THAT** the Fortis Electricity Franchise Fee be increased to (5%) five percent effective January 1<sup>st</sup>, 2016.

**-Carried-**

**Safety Manual  
M.B. # 15/447**

Moved by Mayor Lee Van Koughnett, **THAT** the Safety & Policy Manual presented to the meeting be approved.

**-Carried-**

**PPE M.B. # 15/448**

Moved by Deputy Mayor Marje Swelin, **THAT** the Village of Hughenden purchase and provide the necessary PPE for the village employees.

**-Carried-**

**Adjournment**

Mayor Lee Van Koughnett adjourned the meeting at 9:45 pm.

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**CHIEF ELECTED OFFICIAL**

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**CHIEF ADMINISTRATIVE OFFICER**