

**VILLAGE OF HUGHENDEN
REGULAR MEETING
ADMINISTRATIVE OFFICE
March 17, 2015**

Call to Order:

The Regular Meeting of the Village of Hughenden was held in Council Chambers at the Administration Office, Hughenden, Alberta on Tuesday, March 17, 2015 and was called to order by Mayor Lee Van Koughnett at 7:00 p.m.

Present:

Mayor Lee Van Koughnett, Deputy Mayor Marje Swelin, Councillor David Griffith

Also Present:

CAO Lawrence Komaransky, WTP/PW Mark Wight

ADDITIONS/DELETIONS TO THE AGENDA

Agenda

M.B. # 15/396

Moved by Deputy Mayor, Marje Swelin, **THAT** the Agenda as presented be approved.

-Carried-

Minutes

M.B. # 15/397

Moved by Cllr. David Griffith, **THAT** the Minutes of the Regular Meeting of February 17, 2015 be approved as presented.

-Carried-

Reports

FCSS PROVOST – There was nothing to report on FCSS Provost.

PSCHF – HILLCREST LODGE – BELLKIRK VILLA – There was nothing to report on for PSCHF or Bellkirk Villa.

PROTECTIVE SERVICES REPORT – The Protective Services Report for February 2015 was accepted for information.

WEST FIRE AND RESCUE COMMITTEE – There was nothing to report on West Fire and Rescue Committee.

E-911 – There was nothing to report on E-911.

EMERGENCY MANAGEMENT – There will be a joint emergency exercise in Provost on Tuesday, May 26, 2015. They have invited the CAO's and Committee representatives as well as Fire chiefs to attend.

LIBRARY – There was nothing new to report on Hughenden Public Library.

WEST RECREATION COUNCIL – There was nothing to report on West Recreation Council.

HUGHENDEN AG SOCIETY – There was nothing to report on Hughenden Ag Society.

CEMETERY – An outdoor toilet has been installed at the cemetery. It was also discussed whether some flowers could be planted at the entrance to the cemetery.

GRANTS – Correspondence had been received indicating that the water main replacement and administration project had been approved.

LGAA – There was nothing new to report on LGAA.

WASTE MANAGEMENT AUTHORITY – There was nothing new to report on Waste Management Authority.

AUMA/AMSC – CAO reported that it is hoped to have a representative or a report regarding the energy program. The Village still has not received a revised billing regarding the insurance.

CAO REPORT – There nothing new to add to the CAO Report.

WTP/PW REPORT – In addition to his report the WTP/PW Foreman presented rate sheets from various contractors and a summarizing sheet.

**Reports, Financial &
Other M.B. # 15/398**

Moved by Mayor Lee Van Koughnett, **THAT** all reports including the Financial Reports, Cheque Log, Cao Report and WTP/PW Report be approved as presented.
-Carried-

**TAXervice
M.B. # 15/399**

Moved by Mayor Lee Van Koughnett, **THAT** the Village of Hughenden enter into a contract with TAXervice to have TAXervice do the Property Tax Arrears Recovery process which includes preparing the Tax Arrears List and Land Titles registry.
-Carried-

**InterActions HR
Solutions
M.B. # 15/400**

Moved by Deputy Mayor Marje Swelin, **THAT** the Village of Hughenden purchase the Standard Organizational Enhancement Toolkit in the amount of \$7.850.00 with the cost to come out of the 2015 MSI Operating grant.
-Carried-

**Chain Link Fence
PW Shop**

The quotes for the chain link fence were discussed. Administration was asked to get a quote that would also cover the Water Treatment Plant area. Both projects to come out of the GTF Program.

Adjournment

Mayor Lee Van Koughnett adjourned the meeting at 8:40 p.m.

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER