

**VILLAGE OF HUGHENDEN
REGULAR MEETING
ADMINISTRATIVE OFFICE
February 17, 2015**

Call to Order:

The Regular Meeting of the Village of Hughenden was held in Council Chambers at the Administration Office, Hughenden, Alberta on Tuesday, February 17, 2015 and was called to order by Mayor Lee Van Koughnett at 7:00 p.m.

Present:

Mayor Lee Van Koughnett, Deputy Mayor Marje Swelin, Councillor David Griffith

Also Present:

CAO Lawrence Komaransky, WTP/PW Mark Wight

ADDITIONS/DELETIONS TO THE AGENDA

ADDITIONS

- 7c) Alberta Municipal Affairs GTF Program
- 7d) Leon Benoit Share a moment with the Flag
- 9d) LGAA Conference March 4-6, 2015 Red Deer
- 9e) Graffiti
- 9f) Utility Bills

Agenda

M.B. # 15/387

Moved by Deputy Mayor Marje Swelin, **THAT** the Agenda with the additions as listed be approved.

-Carried-

Minutes

M.B. # 15/388

Moved by Mayor Lee Van Koughnett, **THAT** the Minutes of the Regular Meeting of January 20, 2015 be approved as presented.

-Carried-

Reports

FCSS PROVOST – There was nothing to report on FCSS Provost.

PSCHF – HILLCREST LODGE – BELLKIRK VILLA – There was nothing to report with regards to the lodge.

PROTECTIVE SERVICES REPORT – The Protective Services Report for January 2015 was accepted for information.

WEST FIRE AND RESCUE COMMITTEE – The budget for West Fire and Rescue has been set for 2015 and there was no new information to report.

**West Fire /Rescue
Committee 2015
Budget**

M.B. # 15/389

Moved by Mayor Lee Van Koughnett, **THAT** the Village of Hughenden accept the West Fire and Rescue Committee 2015 Budget as presented.

-Carried-

E-911 – There was nothing to report on E-911.

EMERGENCY MANAGEMENT – There was nothing to report on Emergency Management.

LIBRARY – CAO to look into the possibility of insuring contents through AMSC. CAO to see what value has been placed on contents by the library.

**Library Board
Members
M.B. # 15/390**

Moved by Deputy Marje Swelin, **THAT** the CAO be directed to write a letter to the Hughenden Public Library Board stating that Village Council would like the Library Board Membership left at five members.

-Carried-

WEST RECREATION COUNCIL – There was nothing new to report on West Recreation Council.

HUGHENDEN AG SOCIETY – Council looked at report regarding the Fire Alarm system in the arena. The M.D. of Provost No. 52 sent a letter indicating that the corrections to the system would cost \$7,500.00 and that they had authorized to participate on a 50-50 cost share basis with the Village for these corrections to be installed.

**Arena Fire Alarm
M.B. # 15/391**

Moved by Clr. David Griffith, **THAT** the Village of Hughenden participate in the Arena Alarm upgrade on a 50-50 basis with the M.D. of Provost No. 52.

-Carried-

CEMETERY – There was nothing to report on Lakeview Cemetery.

GRANTS – There was nothing new to report on Grants.

LGAA – There was nothing to report on LGAA.

**Waste Management
Authority
2015 Budget
M.B. # 15/392**

WASTE MANAGEMENT AUTHORITY – Council reviewed the Waste Management Authority 2015 budget.

Moved by Mayor Lee Van Koughnett, **THAT** the Village of Hughenden accept the Waste Management Authority 2015 Budget as presented.

-Carried-

AUMA/AMSC – Nothing new to report on AUMA/AMSC.

CAO REPORT – There was nothing new to add to the CAO Report.

WTP/PW REPORT – Mark Wight also gave a verbal report in addition to the written report.

**Curtis Hughes
M.B. # 15/393**

Moved by Deputy Mayor Marje Swelin, **THAT** the Village of Hughenden pay Curtis Hughes an honorarium for helping with the garbage collection.

-Carried-

**Reports, Financial &
Other M.B. # 15/394**

Moved by Clr. David Griffith, **THAT** all reports including the Financial Reports, Cheque Log, CAO Report and WTP/PW Report be approved as presented.

-Carried-

**9a) Pat & Pam
Mackie**

Council reviewed and discussed the letter from Patricia and Pamela Mackie regarding the proposed development within the Village of Hughenden. The majority of the questions will be covered and answered by the Land Use Bylaw. Council will have to advertise an amendment to the Land Use Bylaw as the land is currently zoned Urban Reserve and for the subdivision to be approved by Municipal Planning the village will require rezoning it to either R1 – Residential or come up with a new zone entirely. The livestock question will also be answered by the Land Use Bylaw amendment unless Council goes with R1 zoning which currently does not allow livestock. The taxes can be answered by examples of different

assessments based on this year's mill rate. Utility costs can also be answered unless the rates change. The issue of the pipe going under the sidewalk was taken care of during the summer after it was mentioned at the last meeting with Pat and Pam Mackie. CAO is to contact Municipal Planning regarding the amendment to the Land Use Bylaw.

Preferred Contractor's List and Rate Sheet

CAO and WTP/PW Personnel are to contact contractors and develop a Preferred Contractor and Rate Sheet List.

Lots Adjacent to WTP

The CAO was instructed to write a letter to the Tainsh's stating that the village is looking at the possibility of developing these lots into an RV storage area or that the village could lease the property to Mr. Tainsh.

LGAA Conference M.B. # 15/395

Moved by Mayor Lee Van Koughnett, **THAT** the CAO be authorized to attend the LGAA Conference in Red Deer on March 4,5,6, 2015 with mileage reimbursement in accordance with village policy.

-Carried-

Adjournment

Mayor Lee Van Koughnett adjourned the meeting at 9:30 p.m.

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER