

**VILLAGE OF HUGHENDEN
REGULAR MEETING
ADMINISTRATIVE OFFICE
July 28, 2015**

Call to Order:

The Regular Meeting of the Village of Hughenden was held in Council Chambers at the Administration Office, Hughenden, Alberta on Tuesday, July 28, 2015 and was called to order by Mayor Lee Van Koughnett at 7:00 p.m.

Present:

Mayor Lee Van Koughnett, Deputy Mayor Marje Swelin, Councillor David Griffith

Also Present:

CAO Lawrence Komaransky,

ADDITIONS/DELETIONS TO THE AGENDA

NEW BUSINESS

9e) Development Agreement – Mackie Subdivision

Agenda

M.B. # 15/427

Moved by Cllr. David Griffith, THAT the Agenda with the addition of item 9e) Development Agreement Mackie Subdivision be approved.

-Carried-

Minutes

M.B. # 15/428

Moved by Mayor Lee Van Koughnett, THAT the minutes of the Regular Meeting of July 28, 2015 be approved.

-Carried-

Reports

FCSS PROVOST – There wasn't anything to report on FCSS Provost.

PSCHF – HILLCREST LODGE – BELLKIRK VILLA – There wasn't anything to report on PSCHF – Hillcrest Lodge – Bellkirk Villa.

PROTECTIVE SERVICES REPORT – The Protective Services Reports were accepted as information.

WEST FIRE AND RESCUE COMMITTEE – There wasn't anything to report on West Fire and Rescue Committee.

E-911 – There wasn't anything new to report on E-911.

EMERGENCY MEASURES – There wasn't anything new to report on Emergency Measures.

LIBRARY – There wasn't anything new to report on Hughenden Public Library.

WEST RECREATION COUNCIL – There wasn't anything new to report on West Recreation Council.

HUGHENDEN AG SOCIETY – There wasn't anything new to report on Hughenden AG Society.

CEMETERY – There wasn't anything new to report on Lakeview Cemetery.

GRANTS – Letters have been received from Municipal Affairs that the MSI Grants for 2015 have been approved and that applications can now be made for projects for MSI Operating and Capital.

LGAA – There wasn't anything new to report on LGAA.

WASTE MANAGEMENT AUTHORITY – There wasn't anything new to report on Waste Management Authority.

AUMA/AMSC – There wasn't anything new to report on AUMA/AMSC.

CAO REPORT – There wasn't anything to add to the CAO Report.

WTP/PW REPORT – The WTP/PW Report was reviewed. CAO was asked when the policies and procedures would be ready. Personal Protective Equipment was briefly discussed.

**Reports, Financial &
Other M.B. # 15/429**

Moved by Deputy Mayor Marje Swelin, THAT all reports including the Financial Reports, Cheque Log, CAO Report and WTP/PW Report be accepted and approved as presented.

-Carried-

**Accounts Payable
M.B. # 15/430**

Moved by Deputy Mayor Marje Swelin, THAT the accounts payable as listed be approved for payment.

-Carried-

Mayor Lee Van Koughnett abstained from voting for pecuniary interest reasons.

**Lots 1&2, Block 13,
Plan 8721664
M.B. # 15/431**

Moved by Deputy Mayor Marje Swelin, THAT the matter of what to do with Lots 1&2, Block 13, Plan 8721664 be tabled to the August 18, 2015 meeting.

-Carried-

**Energy East
Pipeline Project
M.B. # 15/432**

Moved by Clr. David Griffith, THAT the council of the Village of Hughenden agree that a letter of support for the Energy East Pipeline Project be written, indicating that the municipality indeed wants to see this project proceed and be completed.

-Carried-

**M.D. of Provost
Assessment
Agreement
M.B. # 15/433**

Moved by Mayor Lee Van Koughnett, THAT the Village of Hughenden accept the Assessment Agreement with the M.D. of Provost #52 for the provision of assessment services by Wainwright Assessment Group for the next two years.

-Carried-

**Liphook Couplers
Systems**

CAO reported that he had spoken with the Town of Provost and that they would rent their tools to the Village for curb stop repair. They would come out the first time we requested the tool to give instructions and a demonstration on how to use the tool.

**Development
Agreement Mackie
Subdivision**

Discussion ensued on the development Agreement for the Mackie Subdivision. Council was in agreement that the Village should not require engineered drawings, but the village should set the materials and specifications for the water and sewer main. The village should specify that the sewer main has to be a gravity flow sewer main. CAO is to look into what the standards are for Blue Brute water main and the use of pvc pipe for services.

**Bylaw 485-15
Animal Control
Bylaw M.B. # 15/434**

Bylaw 485-15 Animal Control Bylaw was introduced to Council.

Moved by Mayor Lee Van Koughnett, THAT Bylaw 485-15 Animal Control Bylaw be given First Reading.

-Carried-

Moved by Clr. David Griffith, THAT Bylaw 485-15 Animal Control Bylaw be given Second Reading.

-Carried-

Moved by Mayor Lee Van Koughnett, THAT Bylaw 485-15 Animal Control Bylaw be introduced for third reading at this meeting.

-Carried Unanimously-

Moved by Deputy Mayor Marje Swelin, THAT Bylaw 485-15 Animal Control Bylaw receive Third Reading and THAT it be finally passed this day in Council and THAT the Mayor and Chief Administrative Officer be authorized and instructed to sign same and affix thereto the corporate seal of the Village of Hughenden.

-Carried-

General Discussion

Council briefly discussed various properties within the village and want unsightly and derelict properties put on the agenda for the August meeting. Properties with health concerns should also be put on the agenda.

Adjournment

Deputy Mayor Marje Swelin adjourned the meeting at 9:00 pm.

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER