

**VILLAGE OF HUGHENDEN
REGULAR MEETING
ADMINISTRATIVE OFFICE
December 15, 2015**

- Call to Order:** The Regular Meeting of the Village of Hughenden was held in Council Chambers at the Administration Office, Hughenden, Alberta on Tuesday, December 15, 2015 and was called to order by Mayor Lee Van Koughnett at 7:00 p.m.
- Present:** Mayor Lee Van Koughnett, Deputy Mayor Marje Swelin, Councillor David Griffith
- Also Present:** Lawrence Komaransky, Mark Wight, Swana Pelletier, Brian Cooper 7:15 p.m.
- Adoption of Agenda
M.B. # 15/465** Moved by Deputy Mayor Marje Swelin, THAT Council accept the Agenda as presented.
CARRIED
- Adoption of Minutes
M.B. # 15/466** Moved by Mayor Lee Van Koughnett, THAT the Minutes of the Regular Meeting of November 17. 2015 be approved as presented.
CARRIED
- Reports**
- FCSS PROVOST** – No report.
- PSCHF – HILLCREST LODGE – BELLKIRK VILLA** – Deputy Mayor Marje Swelin gave a verbal report.
- PROTECTIVE SERVICES REPORT** – Peace Officer and RCMP reports accepted for information.
- WEST FIRE & RESCUE COMMITTEE** – Nothing to report and there were no minutes from the December 4, 2015 meeting.
- E911** – Clr. David Griffith gave a verbal report on the recent meeting.
- EMERGENCY MEASURES** – No report.
- LIBRARY** – No report.
- WEST RECREATION COUNCIL** – Mayor Lee Van Koughnett gave a verbal report.
- HUGHENDEN AG SOCIETY** – Mayor Lee Van Koughnett gave verbal report.
- CEMETERY** – No report.
- WASTE MANAGEMENT AUTHORITY** – Minutes and budget from last meeting were reviewed.
- GRANTS** – No report.
- LGAA** – No report.
- AUMA/AMSC** – No report.
- CAO REPORT** – Council accepted the CAO Report as presented.

WTP/PW REPORT – Council accepted the WTP/PW Report as presented.

Fire Chief Report

Fire Chief Brian Cooper entered Council Chambers at 7:15 p.m. Brian Cooper reported that he had asked for a quote on the fire hall from Southwest Steel and another company from Wainwright but had not received a reply from either of them. They had not asked for a quote from Pinnacle Building in Red Deer. They are planning a addition on the side for storage and a 60' x 25' addition on the back for training purposes. Brian Cooper also requested that the trailer hitch leaning against the fence be removed as it was a possible hazard for kids.

Reports, Financial & Other M.B. # 15/467

Moved by Mayor Lee Van Koughnett, THAT Council accept the Financial Reports, CAO Report and WTP/PW Report as presented.

CARRIED

**RV Park & Storage
Telus Quote
M.B. # 15/468**

Moved by Mayor Lee Van Koughnett, THAT Council not approve the quote from Telus for shortening the telephone cable and installing the guy wire and anchor as being excessive.

CARRIED

**Christmas Lighting
Contest Winners 2015
M.B. # 15/469**

Moved by Mayor Lee Van Koughnett, THAT the winners of the 2015 Christmas Lighting Contest be declared as follows:

1st Prize – Jim & Jeanette Ruud
2nd Prize – Ron & Sharon Adams
3rd Prize – Ed Reynen & Donna Johnson
Honorable Mention – Jim & Denise Wilson

CARRIED

'In Camera'

Mayor Lee Van Koughnett moved the meeting go '*In Camera*' to discuss labor at 7:50 p.m.

'Out of Camera'

Mayor Lee Van Koughnett moved the meeting come '*Out of Camera*' at 8:10 p.m.

**2015 Staff Bonus
M.B. # 15/470**

Moved by Clr. David Griffith, THAT the Village of Hughenden approve the 2015 Staff Bonuses as follows:

Janitorial -	\$100.00
WTP/PW Assistant -	\$150.00
WTP/PW Foreman -	\$600.00
CAO -	\$1,200.00

CARRIED

**Wages & Salaries
M.B. # 15/471**

Moved by Deputy Mayor Marje Swelin, THAT the Wages and Salaries for 2016 be approved as follows:

Janitorial Contract -	\$42.00 per week
WTP/PW Assistant -	\$1.00 per hour to \$21.00 per hour
WTP/PW Foreman -	\$1.00 per hour to \$28.00 per hour
CAO -	\$775.00 per month to \$5,125.00 per month

CARRIED

**Future Wages &
Salaries M.B. # 15/472**

Moved by Mayor Lee Van Koughnett, THAT in the future the Bonuses, Wages and Salaries be placed on the November Meeting Agenda so that these could be discussed in more detail.

CARRIED

Adjournment

Moved by Mayor Lee Van Koughnett THAT Council adjourn the meeting at 8:25 pm.

CARRIED

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER