

**VILLAGE OF HUGHENDEN
REGULAR MEETING
ADMINISTRATIVE OFFICE
December 17, 2013**

Call to Order:

The Regular Meeting of the Village of Hughenden was held in Council Chambers at the Administration Office, Hughenden, Alberta on Tuesday, December 17, 2013 and was called to order by Mayor Lee Van Koughnett at 7:00 p.m.

Present:

Mayor Lee Van Koughnett, Deputy Mayor Marje Swelin, Councillor David Griffith

Also Present:

CAO Lawrence Komaransky, Fire Chief Brian Cooper entered at 7:45 p.m.

ADDITIONS/DELETIONS TO THE AGENDA

9. NEW BUSINESS

- a) M.D. #52 Waste Management Authority 2014 Budget
- b) Hughenden Christmas Lights Contest Winners

Agenda

M.B. # 13/281

Moved by Deputy Mayor Marje Swelin, **THAT**, the Agenda with the addition of items 9 a) M.D. #52 Waste Management Authority 2014 Budget
9 b) Hughenden Christmas Lights Contest Winners
Under New Business be approved.

-Carried-

Minutes

M.B. # 13/282

Moved by Mayor Lee Van Koughnett, **THAT**, the Minutes of the Regular Meeting of November 19, 2013 be approved as presented.

-Carried-

Delegation – Janice Sayer Bellkirk Villa

Janice Sayer entered Council Chambers at 7:15 p.m.
The report regarding the meeting in Provost on Monday, December 16, 2013 was that Provost Senior Citizens Foundation will be taking over the entire operations of the senior lodges in Amisk, Czar and Hughenden as soon as the Ministerial Order is signed. This will include all the budgets for the three villages.
Janice Sayer left Council Chambers at 7:30 p.m.

Fire Chief's Report

Discussion took place regarding the Rescue Vehicle. The fuel for the rescue vehicle is paid out of the \$5,000 M.D. grant that is paid towards ambulance. The rescue workers are unpaid. Fire Chief suggested that there should be a joint agreement between the M.D. of Provost 52 and the three villages regarding the rescue vehicle. The fire chief reported that he is still having problems receiving the RCMP reports in regards to motor vehicle accidents.

Reports

FCSS PROVOST – Christmas hampers for Hughenden were discussed.

HILLCREST LODGE – Bellkirk Villa and the transfer to Provost Foundation was discussed.

PROTECTIVE SERVICES REPORT – There was nothing more to report on Protective Services. This agreement should be reviewed and discussed with the M.D. at the joint meeting in 2014.

**Grant Application Support
M.B. # 13/283**

E911 – There was nothing new to report on E911.

Moved by Mayor Lee Van Koughnett, **THAT**, the Village of Hughenden support a grant application submitted by the M.D. of Wainwright to the Regional Collaboration Program Fund to enhance our regional safety net, dispatch and 911 systems.

-Carried-

EMERGENCY MANAGEMENT – CAO Lawrence Komaransky has taken over the duties of Director of Emergency Management for the Village of Hughenden. The DEM is in the process of developing and emergency manual with the DEM for the Village of Czar.

LIBRARY – There was nothing new to report on Hughenden Public Library.

WEST RECREATION COUNCIL – Mayor Lee Van Koughnett gave a brief report regarding the last meeting of the West Recreation Council.

HUGHENDEN AG SOCIETY – Cao reported on the status of the MSI Capital grant application for the Fire Alarm system for the arena.

CEMETERY – There was nothing to report on Lakeview Cemetery.

WASTE MANAGEMENT AUTHORITY – There was nothing more to report regarding Waste Management Authority and the 2014 Budget will be reviewed un New Business Item 9 a.

GRANTS – CAO reported on the MSI Operating and MSI Capital Grants received for 2013. The application regarding the arena fire alarm system should receive approval by the end of December.

LGAA – There was nothing to report on LGAA at this time.

AUMA/AMSC – There was nothing new to report on AUMA/AMSC at this time.

BELLKIRK VILLA – There was nothing new to report on Bellkirk Villa.

WEST FIRE COUNCIL – There was a brief verbal report given on the West Fire Council meeting.

CAO REPORT – There was nothing new to add to the CAO Report.

P.W. / WTP OPERATORS REPORT – The PW/WTP Operators report was accepted as presented.

**Reports, Financial &
Other M.B. # 13/284**

Moved by Deputy Mayor Marje Swelin, **THAT**, all reports including the Financial Reports, Budget Comparison Report, Cheque Log, CAO Report and PW/WTP Operators Report be accepted as presented.

-Carried-

**Waste Management
Authority 2014
Budget &
M.B. # 13/285**

Moved by Mayor Lee Van Koughnett, **THAT**, the Village of Hughenden accept the M.D. #52 Waste Management Authority 2014 Budget and Village of Hughenden 2014 Requisition in the amount of \$12,488.13.

-Carried-

**Hughenden
Christmas Lights
Contest 2013
Winners
M.B. # 13/286**

Moved by Deputy Mayor Marje Swelin, **THAT**, the 2013 Christmas Lighting Contest winners be;

First Prize – Ron and Sharon Adams,
Second Prize – Jim and Jeanette Ruud,
Third Prize – Randy and Kathy Gramlich,
Honorable Mention – Jeff and Katie Redekop.

-Carried-

**Public Place Bylaw
Bylaw 479-13
M.B. # 13/287**

Bylaw 479-13 a Public Place Bylaw was discussed and reviewed.

Moved by Deputy Mayor Marje Swelin, **THAT**, Bylaw 479-13 a Public Place Bylaw receive First Reading.

-Carried-

Moved by Clr. David Griffith, **THAT**, Bylaw 479-13 a Public Place Bylaw receive Second Reading.

-Carried-

Moved by Mayor Lee Van Koughnett, **THAT**, Bylaw 479-13 a Public Place Bylaw be introduced for Third Reading at this meeting.

-Carried Unanimously-

Moved by Clr. David Griffith, **THAT**, Bylaw 479-13 a Public Place Bylaw receive Third Reading and **THAT**, it be Finally Passed this day in Council and **THAT**, the Mayor and the Chief Administrative Officer be authorized and instructed to sign same and affix thereto the corporate seal of the Village of Hughenden.

-Carried-

Mayor Lee Van Koughnett moved the meeting *'in camera'* at 8:35 p.m.

Mayor Lee Van Koughnett moved the meeting come *'out of camera'* at 9:00 p.m.

**Public Works/WTP
Operator
M.B. # 13/288**

Moved by Clr. David Griffith, **THAT**, Mark Wight be given employment on a permanent full time basis effective January 1, 2014 as the Village of Hughenden Public Works Foreman and Water Treatment Plant Operator, and **THAT**, the wage be increased by \$2.50 per hour.

-Carried-

**Holiday Hours
M. B. # 13/289**

Moved by Deputy Mayor Marje Swelin, **THAT**, the Village Office and Public Works/Water Treatment Plant be closed for Christmas and New Year's from Tuesday, December 24th, 2013 to Wednesday, January 1st, 2014 with regular hours to resume on Thursday, January 2nd, 2014. Garbage pickup is to be done on Friday, December 27, 2013 and Friday, January 3, 2014.

-Carried-

**Christmas Bonus
M.B. # 13/290**

Moved by Clr. David Griffith, **THAT**, the CAO be given a bonus of \$1,000.00 and **THAT**, the PW/WTP Operator be given a bonus of \$250.00.

-Carried-

**CAO Salary
M.B. # 13/291**

Moved by Deputy Mayor Marje Swelin, **THAT**, effective January 1st, 2014 the CAO Salary be increased by \$250.00 per month.

-Carried-

Adjournment

Mayor Lee Van Koughnett declared the meeting adjourned at 9:10 p.m.

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER