

**VILLAGE OF HUGHENDEN
REGULAR MEETING
ADMINISTRATIVE OFFICE
December 12, 2014**

Call to Order:

The Regular Meeting of the Village of Hughenden was held in Council Chambers at the Administration Office, Hughenden, Alberta on Friday, December 12, 2014 and was called to order by Mayor Lee Van Koughnett at 6:45 p.m.

Present:

Mayor Lee Van Koughnett, Deputy Mayor Marje Swelin, Councillor David Griffith

Also Present:

CAO Lawrence Komaransky, WTP/PW Mark Wight

ADDITIONS/DELETIONS TO THE AGENDA

ADDITION:

- 5d) West Fire & Rescue Committee Meeting – Thursday, December 18/14 CFH
- 5f) Emergency Measures – Dieter Langer Training Sessions 2015
- 7d) Correspondence – Season's Greetings Sharon Wood Kids Help Line
- 7e) Correspondence – Philip Stadnyk The Water Clinic
- 9d) New Business – Leon Benoit Canada Summer Jobs Program

Agenda

M.B. # 14/372

Moved by Deputy Mayor Marje Swelin, **THAT** the Agenda with additions be approved.

-Carried-

Minutes

M.B. # 14/373

Moved by Mayor Lee Van Koughnett, **THAT** the Minutes of the Regular Meeting of November 18, 2014 be approved as presented.

Delegation- Pamela Mackie

Pamela Mackie entered Council Chambers at 7:30 p.m.
Council gave Pamela Mackie a copy of the letter from Brownlee LLP regarding the villages position in respect to municipal involvement in private development. Some discussion took place regarding the development and options that might be able to assist them.
Pamela Mackie left Council Chambers at 7:50 p.m.

Reports

FCSS PROVOST – Questions regarding the number of applications for Christmas Hampers.

PSCHF – HILLCREST LODGE – BELLKIRK VILLA – There was nothing new to report on PSCHF.

PROTECTIVE SERVICES REPORT – The Protective Services Report for November was accepted for information.

WEST FIRE AND RESCUE COMMITTEE – There is a meeting on December 18, 2014.

E-911 – There was a recent meeting and everything as far as E911 is running smoothly.

EMERGENCY MANAGEMENT – There is a Emergency Alert session in Wainwright on January 8, 2015.

LIBRARY – Nothing new to report on Hughenden Public Library.

WEST RECREATION COUNCIL – Hughenden Arena and the meeting on December 16, 2014 were discussed.

HUGHENDEN AG SOCIETY – Hughenden Arena and arena insurance were discussed.

CEMETERY – There was nothing to report on the Lakeview Cemetery.

GRANTS – There was nothing new on Grants.

LGAA – The letter from LGAA was accepted for information.

WASTE MANAGEMENT AUTHORITY – Last meeting dealt with safety.

AUMA/AMSC – Arena insurance options were discussed and CAO to see about increasing deductibles.

CAO REPORT – There was nothing to add to CAO Report.

WTP/PW REPORT – WTP Operator gave a verbal report in addition to the written report.

**Reports, Financial &
Other M.B. # 14/374**

Moved by Mayor Lee Van Koughnett, **THAT** all reports including the Financial Reports, Cheque Log, Budget Report, CAO Report and WTP/PW Report be approved as presented.

-Carried-

**Battle River
Community
Foundation
M.B. # 14/375**

Moved by Deputy Mayor Marje Swelin, **THAT** the CAO be authorized to sign and date the Agreement between the Battle River Community Foundation and the Village of Hughenden.

-Carried-

**2014 Christmas
Lights Contest
Winners
M.B. # 14/376**

Moved by Deputy Mayor Marje Swelin, **THAT** the 2014 Christmas Lighting Contest winners be;
First Prize – Jim and Jeanette Ruud,
Second Prize – Ron and Sharon Adams,
Third Prize – Curtis and Crystal Schneikart,
Honorable Mention – Randy and Kathy Gramlich.

-Carried-

**Christmas Hours
2014 M.B. # 14/377**

Moved by Mayor Lee Van Koughnett, **THAT** the Village Office and Public Works be closed from December 24 to December 28 and December 31, 2014 and January 1, 2015 and garbage pickup days to be Tuesday December 23 and December 30, 2014.

-Carried-

**Canada Summer
Jobs M.B. # 14/378**

Moved by Clr. David Griffith, **THAT** the CAO pursue the qualifications required and apply for the Federal Canada Summer Jobs Program.

-Carried-

Council moved *'In Camera'* at 7:50 p.m.

Council Moved *'Out of Camera'* at 8:15 p.m.

**2014 Employee
Bonuses
M.B. # 14/379**

Moved by Clr. David Griffith, **THAT** the following employees be granted 2014 bonuses: Janitorial - \$150.00, WTP Assistant - \$50.00, CAO - \$650.00 and WTP/PW - \$650.00.

-Carried-

**2015 Wages &
Salaries
M.B. # 14/380**

Moved by Mayor Lee Van Koughnett, **THAT** the following increases be made to the Wages & Salaries:

Janitorial - \$40.00 per week
WTP Assistant - \$18.00 /hour
WTP/PW Foreman - \$27.00 /hour
CAO - \$100.00 /month

-Carried-

Adjournment

Mayor Lee Van Koughnett adjourned the meeting at 9:00 p.m.

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER