

**VILLAGE OF HUGHENDEN
REGULAR MEETING
ADMINISTRATIVE OFFICE
September 17, 2013**

- Call to Order:** The Regular Meeting of the Village of Hughenden was held in Council Chambers at, the Administration Office, Hughenden, Alberta on Tuesday, September 17, 2013 and was called to order by Mayor Lee Van Koughnett at 7:00 p.m.
- Present:** Mayor Lee Van Koughnett, Deputy Mayor Marje Swelin, Councillor Aaron Gramlich
- Also Present:** CAO Lawrence Komaransky

ADDITIONS/DELETIONS TO THE AGENDA

ADDITIONS:

8. OLD BUSINESS

- b) Purchase of 6 rims and tires from Armand Chatelain
- c) Letters to Rebuild Cenotaph from Gerard Mercy

9. NEW BUSINESS

- e) Hiring of Tracey Prosser for Bellkirk Villa by Janice Sayer
- f) Turning over of the books for Bellkirk Villa.

Agenda
M.B. # 13/252 Moved by Clr. Aaron Gramlich, **THAT** the Agenda with the addition of Items 8b) and 8c) under Old Business and Items 9e) and 9f) under New Business be adopted.
-Carried-

Minutes
M.B. # 13/253 Moved by Deputy Mayor Marje Swelin, **THAT** the minutes of the Regular Meeting of August 20, 2013 be approved as presented.
-Carried-

Delegation – Linda Curr Re: Curbs Linda Curr entered council chambers at 7:15 p.m.
A discussion followed regarding the height of the curbs in front of Hughenden Golden Circle and Hughenden Community Hall. Various options were discussed and the implications they may have on drainage, snow removal and the impact on the businesses in the area. Council would look into the possibility of providing wheel chair accessibility in the area. If other options are discovered council would notify Linda Curr.
Linda Curr left council chambers at 7:30 p.m.

Reports

FCSS PROVOST – There was nothing to report on FCSS Provost.

HILLCREST LODGE – Currently there are 11 vacancies at Hillcrest Lodge.

PROTECTIVE SERVICES REPORT – The Protective Services Report for August 2013 was accepted for information.

E-911 – There was nothing to report on E-911.

EMERGENCY MANAGEMENT - There is some interest being shown in the Disaster Services Director position.

**Resignation –
Doug Chambers
M.B # 13/254**

LIBRARY – The letter of resignation from Mr. Doug Chambers and the letter from the Library Board were presented to council.

Moved by Clr. Aaron Gramlich, **THAT** the resignation of Mr. Doug Chambers from the Hughenden Public Library Board effective August 31, 2013 be accepted with regret.

-Carried-

**Appointment –
Grace McGregor
M.B. # 13/255**

Moved by Clr. Aaron Gramlich, **THAT** Grace McGregor be appointed to the Hughenden Public Library Board for a 3 year term. Appointment to expire 10/2016.

-Carried-

WEST RECREATION COUNCIL – There was nothing to report on West Recreation Council.

HUGHENDEN AG SOCIETY – The arena situation for the upcoming season was briefly discussed. There are hockey teams for every age level including a men's senior hockey team and a caretaker has been hired for the season. The arena alarm system was discussed briefly.

**Arena Alarm
Project –
Allocation of MSI
Capital Funds
M.B. # 13/256**

Moved by Clr. Aaron Gramlich, **THAT** the Village of Hughenden apply for a MSI Capital Grant for the Arena Alarm Project and that the funds be allocated to the project.

-Carried-

CEMETERY- There was nothing to report on Lakeview Cemetery.

GRANTS – There was nothing to report on Grants.

LGAA – There was nothing to report on LGAA.

WASTE MANAGEMENT AUTHORITY – A new cell has been dug at the landfill.

AUMA/AMSC – CAO is to continue to pursue the insurance company to cover the costs of rebuilding the cenotaph.

BELLKIRK VILLA – Items 9e) and 9f) were discussed under Bellkirk Villa. Because the records are still under the Bellkirk Villa Management Board there the village council cannot dispute the hiring of the winter snow removal person. The CAO is to ask for the records for Bellkirk Villa or write a letter that they are turned over to the village.

CAO REPORT – The CAO Report was accepted as presented.

WTP OPEERATOR'S REPORT – The Water Treatment Operator's Report was accepted and the CAO gave a verbal update on the water treatment plant since the report was made.

**Reports, Financial
& Other
M.B. # 13/257**

Moved by Mayor Lee Van Koughnett, **THAT** all reports including the Financial Reports, Budget Comparison Report, Cheque Log, CAO Report and WTP Operator's Report be accepted as presented.

-Carried-

**Old Business –
Invoice from R.
Saunders**

Council reviewed the invoice from R. Saunders Architects regarding work done on the proposed new public works shop. The CAO was asked to question the 44 hours spent on the project by the intermediate architect before council approved payment of the invoice. Council felt that this time was excessive for the amount of work done.

**Old Business -
Item 8b) Tires
M.B. # 13/258**

Moved by Mayor Lee Van Koughnett, **THAT** the village purchase the six tires and rims from Armand Chatelain at \$100.00 per rim and tire.

-Carried-

Cenotaph

Council was in favor of the veteran's proposal to rebuild the cenotaph. Proposed date to rebuild the cenotaph is Saturday, October 5, 2013.

**2013 Paving
Project Invoice
M.B. # 13/259**

Moved by Deputy Mayor Marje Swelin, **THAT** the invoice from Allied Paving in the amount of \$105,416.85 be paid.

-Carried-

**Highway Sign
Rental Invoice
M.B. # 13/260**

Moved by Mayor Lee Van Koughnett, **THAT** the invoice from Dick and Marlene Clark in the amount of \$508.07 for rent of the land the highway sign sits on be paid.

-Carried-

**Resignation – PW
Foreman
M.B. # 13/261**

Moved by Clr. Aaron Gramlich, **THAT** the resignation of Maurice Toutloff as Public Works foreman effective August 28, 2013 be accepted with regret.

-Carried-

**Resignation –
WTP Operator
M.B. # 13/262**

Moved by Clr. Aaron Gramlich, **THAT** the resignation of Raymond Dyck as the Water Treatment Plant Operator effective September 17, 2013 be accepted with regret.

-Carried-

Adjournment

Mayor Lee Van Koughnett declared the meeting adjourned at 8:45 p.m.

Chief Elected Official

Chief Administrative Officer