

**VILLAGE OF HUGHENDEN
REGULAR MEETING
ADMINISTRATIVE OFFICE
September 16, 2014**

Call to Order: The Regular Meeting of the Village of Hughenden was held in Council Chambers at the Administration Office, Hughenden, Alberta on Tuesday, September 16, 2014 and was called to order by Mayor Lee Van Koughnett at 7:00 p.m.

Present: Mayor Lee Van Koughnett, Deputy Mayor Marje Swelin, Councilor David Griffith

Also Present: CAO Lawrence Komaransky, WTP/PW Mark Wight

ADDITIONS/DELETIONS TO THE AGENDA

NEW BUSINESS

9e) Letter request from Hughenden Fire Fighters Assoc.

9f) Derelict Vehicles within the village.

Councillor Griffith entered Council Chambers at 7:10 pm

**Agenda
M.B. # 14/338** Moved by Deputy Mayor Marje Swelin, **THAT** the Agenda with the additions of New Business items 9e) and 9f) be approved.

-Carried-

**Minutes
M.B. # 14/339** Moved by Mayor Lee Van Koughnett, **THAT** the Minutes of the Regular Meeting of August 29, 2014 be approved as presented.

-Carried-

Reports **FCSS PROVOST** – Minutes of September 9, 2014 were on the table.

PSCHF – HILLCREST LODGE – BELLKIRK VILLA – Discussion on the village doing the maintenance contract for Bellkirk Villa ensued. The WTP/PW Operator/Foreman currently has more than enough work to keep him busy and with winter coming it is felt that there will be a conflict between doing snow removal at Bellkirk Villa and snow removal on the streets.

**Bellkirk Villa
Maintenance Cont.
M.B. # 14/340** Moved by Mayor Lee Van Koughnett, **THAT** The Village of Hughenden notify Provost Senior Citizens Home Foundation that the village cancels its' contract to provide maintenance service for Bellkirk Villa effective October 31, 2014 due to conflict in work scheduling for the public works foreman.

-Carried-

PROTECTIVE SERVICES REPORT – The Protective Services Report for August 2014 was accepted for information.

WEST FIRE AND RESCUE COMMITTEE – There is a West Fire and Rescue Committee meeting in Czar on Wednesday, September 24, 2014 at 7:00 p.m.

E-911 – There was nothing to report on E-911.

EMERGENCY MANAGEMENT – CAO indicated he would be taking the course offered in Wainwright on Thursday, September 25, 2014.

LIBRARY – Deputy Mayor Marje Swelin gave a verbal report on the Library meeting of September 9, 2014.

WEST RECREATION COUNCIL – There was nothing to report for West Recreation Council.

HUGHENDEN AG SOCIETY – An ice maker and maintenance man has been employed for the arena. Currently there are sewage problems at the arena that are being looked at. The Ag Society is looking at purchasing an ice painter as the one borrowed the last two years is unavailable.

CEMETERY – There was nothing to report on Lakeview Cemetery.

GRANTS – There was nothing new to report on Grants.

LGAA – There was nothing new to report on LGAA.

WASTE MANAGEMENT AUTHORITY – There was nothing to report on Waste Management Authority.

AUMA/AMSC – There was nothing to report on AUMA/AMSC.

CAO REPORT – There was nothing to add to the CAO Report.

WTP/PW REPORT – WTP Operator gave a verbal report in addition to the written report.

**Reports, Financial &
Other M.B. # 14/341**

Moved by Mayor Lee Van Koughnett, **THAT** all reports including the Financial Reports, Cheque Log, Budget Report, CAO Report and WTP/PW Reports be approved as presented.

-Carried-

**Accounts
Receivable Write-
Off M.B. # 14/342**

Moved by Mayor Lee Van Koughnett, **THAT** uncollectible Accounts Receivable as listed in the amount of \$6,199.21 be written off and stricken from the General Ledger.

1.)		\$3,600.00
2.)		\$ 43.00
3.)		\$ 30.00
4.)		\$1,048.30
5.)		<u>\$1,477.91</u>
	Total - - - - -	\$6,199.21

-Carried-

**GTF Agreement
M.B. # 14/343**

Moved by Deputy Mayor Marje Swelin, **THAT** the Mayor and Chief Administrative Officer be authorized to sign and execute the GTF Memorandum of Agreement with Alberta Municipal Affairs.

-Carried-

**Parkland Library
2015 Budget
M.B. # 14/344**

Moved by Clr. David Griffith, **THAT** the Village of Hughenden approve the Parkland Regional Library 2015 Budget.

-Carried-

**Provost Economic
Development
M.B. # 14/345**

Moved by Mayor Lee Van Koughnett, **THAT** the Village of Hughenden write a letter in support of the Provost Economic Development Committee for a grant to conduct a table top exercise in 2015.

-Carried-

**Fortis Franchise
Fee M.B. # 14/346**

Moved by Clr. David Griffith, **THAT** the Village of Hughenden implement a Franchise Fee of three (3) percent with Fortis Alberta.

-Carried-

**Hughenden Fire
Fighters Letter of
Support
M.B. # 14/347**

Moved by Clr. David Griffith, **THAT** the village issue a letter of support to the Hughenden Fire Fighters Association indicating that the association can use the Fire and Rescue Reserve of \$34,940.00 for a matching grant to construct an addition (20') to the back of the Fire Hall.

-Carried-

Derelict Vehicles

CAO was to check into the status of the derelict vehicles that were being dealt with earlier in the summer.

Adjournment

Mayor Lee Van Koughnett adjourned the meeting at 9:10 p.m.

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER