

**VILLAGE OF HUGHENDEN  
REGULAR MEETING  
ADMINISTRATIVE OFFICE  
August 20, 2013**

**Call to Order:** The Regular Meeting of the Village of Hughenden was held in Council Chambers at the Administration Office, Hughenden, Alberta on Tuesday, August 20, 2013 and was called to order by Mayor Lee Van Koughnett at 7:00 p.m.

**Present:** Mayor Lee Van Koughnett, Deputy Mayor Marje Swelin, Councillor Aaron Gramlich

**Also Present:** CAO Lawrence Komaransky

**ADDITIONS/DELETIONS TO THE AGENDA**

**ADDITIONS:**

**7. CORRESPONDENCE**

b) Email from Chris McCracken, Town of Provost DEM

**9. NEW BUSINESS**

e) Request for lower monthly rate on RV Park

f) Proper use of village equipment

**Agenda  
M.B. # 13/243** Moved by Deputy Mayor Marje Swelin, **THAT** the Agenda with the additions of Items 7b), 9e) and 9f) be approved.

**-Carried-**

**Minutes  
M.B. # 13/244** Moved by Mayor Lee Van Koughnett, **THAT** the minutes of the Regular Meeting of July 16, 2013 be approved as presented.

**-Carried-**

**Delegation – Janice Sayer Bellkirk Villa & Ag Society** Janice Sayer entered Council Chambers at 7:20 p.m. Janice Sayer informed Council that the tenant in Unit #2 at Bellkirk Villa had left and that effective October 1<sup>st</sup>, 2013 there would be a new tenant in Unit #2. Discussion then followed on the Hughenden Ag Society and Central Sports garden. Trevor Damberger from Amisk has been employed as the caretaker for the season Mark Wight and Robert Nelson will do relief work to give Trevor a break. The arena will have teams in every division including senior hockey this season. The Ag Society still has concerns over the cost of the insurance for the arena and would like to see a member of the Ag Society included in the discussions regarding the arena whether it is insurance or capital items such as the proposed sprinkler system. CAO indicated that he is still looking at avenues for possible grants so that the sprinkler system can go ahead. Janice Sayer left the Council Chambers at 7:45 p.m.

**Reports** **FCSS PROVOST** – There was nothing to report on FCSS Provost.

**HILLCREST LODGE** – Bellkirk Villa was discussed with delegation.

**PROTECTIVE SERVICES REPORT** – The Protective Services Report for July was accepted for information.

**E-911** – The ambulance dispatch is leaving E-911.

**EMERGENCY MANAGEMENT** – There was nothing to report on Emergency Management.

**LIBRARY** – There was nothing to report on Library.

**WEST RECREATION COUNCIL** – There was nothing to report on West Recreation Council.

**HUGHENDEN AG SOCIETY** – Discussed under delegation.

**CEMETERY** – There was nothing to report on Cemetery.

**GRANTS** – The 2013 paving was applied for and a letter indicating what would be received this year was discussed and the remainder would be funded in 2014 & 2015.

**LGAA** – There was nothing to report on LGAA.

**WASTE MANAGEMENT AUTHORITY** – There has been a new cat loader purchased and new cells have been dug.

**AUMA/AMSC** – The cenotaph was reported on. The village insurance will cover it but there is a \$1,000 deductible.

**BELLKIRK VILLA** – Bellkirk Villa was reported on under delegations.

**CAO REPORT** – CAO Report was accepted as presented.

**WTP OPERATOR'S REPORT** – The WTP Operator's Report was accepted as presented.

**Reports, Financial  
& Other M.B. #  
13/245**

Moved by Mayor Lee Van Koughnett, **THAT** all reports including the Financial Reports, Budget Comparison Report, Cheque Log, CAO Report and WTP Operator's Report be accepted as presented.

**-Carried-**

**Correspondence  
M.B. # 13/246**

Moved by Clr. Aaron Gramlich, **THAT** the Village of Hughenden support the Town of Provost in their application for an Emergency Operations Training Grant.

**-Carried-**

**P.W. Shop  
M.B. # 13/247**

The quotes and prices for the new public works shop were reviewed and the general feeling was that it is not feasible at these prices.

Moved by Clr. Aaron Gramlich, **THAT** the village contact R. Saunder Architects and indicate that the village is not interested in proceeding in this direction.

**-Carried-**

The village should try advertising for tenders on our own. If possible we should use the paragraph – “pre engineered structure, 40' x 60' etc...”  
Clr. Aaron Gramlich left council chambers at 8:05 p.m.  
Clr. Aaron Gramlich entered council chambers at 8:10 p.m.

**Remission of  
Minimum  
Municipal Tax M.B.  
# 13/248**

Moved by Clr Aaron Gramlich, **THAT** the village acknowledge receipt of the letter and after discussion the decision is to leave the Minimum Municipal Tax in place.

**-Carried-**

**Tax Recovery Sale  
M.B. # 13/249**

Moved by Deputy Mayor Marje Swelin, **THAT** the Tax Recovery Sale date be set for Friday, October 25, 2013 in the Village Administration Office from 10:00 a.m. to Noon.

**-Carried-**

**Rims and Tires for  
Garbage Truck**

The purchase of six rims and tires from Armand Chatelain at \$100.00 per rim and tire was deferred until the September 17, 2013 meeting so that council has a chance to look at the tires and rims first.

**2013 Paving  
Project M.B. #  
13/250**

Moved by Clr. Aaron Gramlich, **THAT** the pavement crack filling be done before October 2013.

**-Carried-**

**M.B. # 13/251**

Moved by Mayor Lee Van Koughnett, **THAT** the 2013 Paving project be approved to proceed with this year.

**-Carried-**

**RV Park Monthly  
Rate**

After discussion Council felt that there was no reduction necessary in the monthly rate for use of the RV Park as \$250.00 was already low enough.

**Use of Village  
Equipment**

Council felt that a letter be written to the public works foreman regarding how the village equipment is used and that he is to follow direction when given by the CAO or Council.

Mayor Lee Van Koughnett declared the meeting go *'In Camera'* at 8:25 p.m.

Mayor Lee Van Koughnett declared the meeting come *'Out of Camera'* at 9:00 p.m.

CAO was instructed to write a letter to the WTP Operator acknowledging his letter with pictures but that council's feeling are that this stuff should have been looked after before now if it has been leaking for the past year and a half. Suggest that Stafford Plumbing be contacted to make the necessary repairs.

**Adjournment**

Mayor Lee Van Koughnett declared the meeting adjourned at 9:05 p.m.

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Chief Elected Official

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Chief Administrative Officer