

**VILLAGE OF HUGHENDEN
REGULAR MEETING
ADMINISTRATIVE OFFICE
July 16, 2013**

Call to Order: The Regular Meeting of the Village of Hughenden was held in Council Chambers at the Administration Office, Hughenden, Alberta on Tuesday, July 16, 2013 and was called to order by Mayor Lee Van Koughnett at 7:00 p.m.

Present: Mayor Lee Van Koughnett, Deputy Mayor Marje Swelin

Absent: Councilor Aaron Gramlich

Also Present: CAO Lawrence Komaransky

ADDITIONS/DELETIONS TO THE AGENDA

Agenda
M.B. # 13/237 Moved by Mayor Lee Van Koughnett, **THAT** the Agenda as presented be approved.
-Carried-

Minutes
M.B. # 13/238 Moved by Deputy Mayor Marje Swelin, **THAT** the minutes of the Regular Meeting of May 21, 2013 and the minutes of the Special Meeting of June 10, 2013 be approved as presented.
-Carried-

Reports

FCSS PROVOST – There was nothing to report on FCSS Provost.

HILLCREST LODGE – There was nothing to report on Hillcrest Lodge.

PROTECTIVE SERVICES REPORT – CAO was requested to email the M.D. Peace Officer that Council would like to see some action regarding all the unregistered vehicles that are accumulating in certain properties in Hughenden.

E-911 – There was nothing to report on E-911.

EMERGENCY MANAGEMENT – CAO reported that there has been no interest shown in the Disaster Services Director position advertised in the newsletter.

LIBRARY – There was nothing to report regarding the Hughenden Public Library.

WEST RECREATION COUNCIL – There was nothing to report on West Recreation Council.

HUGHENDEN AG SOCIETY – There was nothing to report regarding the Hughenden Ag Society.

CEMETERY – There was nothing to report on Cemetery.

GRANTS – All the information regarding Grants was in the CAO Report.

LGAA – There was nothing to report on LGAA.

WASTE MANAGEMENT AUTHORITY – There was nothing to report on the Waste Management Authority.

AUMA/AMSC – There was nothing new to report on AUMA/AMSC.

BELLKIRK VILLA – There was nothing to report on Bellkirk Villa.

CAO REPORT – Water treatment plant was discussed and CAO was to compile a list of duties for the Water Treatment Plant.

**Reports, Financial &
Other M.B. # 13/239**

Moved by Mayor Lee Van Koughnett, **THAT** all reports including the Financial Reports, Budget Comparison Report, Cheque Log and CAO Report be accepted as presented.

-Carried-

**Joint Election
Request Buffalo
Trail Schools
M.B. # 13/240**

Moved by Deputy Mayor Marje Swelin, **THAT** the Village of Hughenden enter into a “Joint Election Agreement” with Buffalo Trail Schools to hold a Joint Election in 2013.

-Carried-

**Confidential –
P.W. Foreman
M.B. # 13/241**

Moved by Mayor Lee Van Koughnett, **THAT** Mr. Maurice Toutloff be granted permanent employment status with the Village of Hughenden and **THAT** an account be set up with Hardisty Esso for a fuel account up to \$150.00 per month for Mr. Maurice Toutloff.

-Carried-

**Summer Student -
M.B. # 13/242**

Moved by Deputy Mayor Marje Swelin, **THAT** the summer student’s wage be increased to \$14.00 per hour effective July 1, 2013.

-Carried-

General Discussion

The Rescue Van was discussed and the fact that no paperwork has been received for 2013 regarding Motor Vehicle Accidents on Provincial Highways to which the Recue Vehicle has been called out. Council wants to see the paperwork in the office at the end of each month and the outstanding paperwork brought in to the village office as soon as possible. The amount of water taken by fire trucks needs to be marked down and the either the Fire Chief or Village Office notified how much water was taken. CAO to look into a form and tube that can be attached to the fire hydrant to keep track of the water used.

Adjournment

Mayor Lee Van Koughnett declared the meeting adjourned at 8:25 p.m.

Chief Elected Official

Chief Administrative Officer