

**VILLAGE OF HUGHENDEN  
REGULAR MEETING  
ADMINISTRATIVE OFFICE  
May 21, 2013**

**Call to Order:** The Regular Meeting of the Village of Hughenden was held in Council Chambers at the Administration Office, Hughenden, Alberta on Tuesday, May 21, 2013 and was called to order by Mayor Lee Van Koughnett at 7:00 p.m.

**Present:** Mayor Lee Van Koughnett, Deputy Mayor Marje Swelin, Councilor Aaron Gramlich

**Also Present:** CAO Lawrence Komaransky

**ADDITIONS/DELETIONS TO THE AGENDA**

**ADDITIONS:**

**9. NEW BUSINESS**

9e) AHS Community Health Forum Wednesday, June 12, 2013 Wainwright, AB

9f) EM Training Exercise Provost, AB Tuesday, May 28, 2013

9g) C2H Clean Drinking Water Manual Seminars

9h) Iris Larson Waste Management Authority Meeting Change to Wednesday, June 19, 2013

**13. CONFIDENTIAL**

13a) Labour Issues

**Agenda  
M.B. # 13/230**

Moved by Deputy Mayor Marje Swelin, **THAT** the Agenda with the addition of Items 9e), 9f), 9g), 9h) under New Business and Item 13a) under Confidential be approved.  
**-Carried-**

**Minutes  
M.B. # 13/231**

Moved by Mayor Lee Van Koughnett, **THAT** the minutes of the Regular Meeting of April 16, 2013 be approved as presented.  
**-Carried-**

**Delegation  
Raj Saunders**

Raj Saunders from R Saunders Architects was present to discuss council plans to construct a new public works shop. The architect/engineering fees are based on a percentage of construction costs. This percentage is usually 8 percent. Construction costs at the present time run approximately \$100 per square foot for metal and \$150 per square foot for concrete or block construction. If we would want a mezzanine then we would require 16 foot walls. The amount of funding in place and additional funding that would be required was discussed and the CAO was to contact the Battle River Constituency office in Wainwright to see if additional grants could be obtained towards the project. How to proceed with the project was also discussed. Mr. Raj Saunders left the Council Chambers at 8:00 p.m.

**Reports**

**FCSS PROVOST** – There was nothing new to report on FCSS Provost.

**HILLCREST LODGE** – There was nothing new to report on Hillcrest Lodge.

**PROTECTIVE SERVICES REPORT** – The Protective Services Report was accepted for information.

**E-911** – There was nothing new to report on E-911.

**EMERGENCY MANAGEMENT** – There has been no reply to the advertising for a Disaster Services Director.

**LIBRARY** – There was nothing new to report on Library.

**WEST RECREATION COUNCIL** – There was nothing new to report on West Recreation Council.

**HUGHENDEN AG SOCIETY** – There was nothing new to report on Hughenden Ag Society.

**CEMETERY** – There was nothing new to report on Cemetery.

**GRANTS** – There was no new information on Grants.

**LGAA** – There was nothing new to report on LGAA.

**WASTE MANAGEMENT AUTHORITY** – There was nothing new to report on the Waste Management Authority.

**AUMA/AMSA** – There was nothing new to report on AUMA/AMSA.

**BELLKIRK VILLA** – There was nothing new to report on Bellkirk Villa.

**CAO/WTP Operator's Reports** – A brief discussion took place in regards to the CAO's request for two to three weeks of medical leave after his operation. CAO was to take whatever time is necessary to make a full recovery after the operation.

**Reports, Financial &  
Other M.B. # 13/232**

Moved by Clr. Aaron Gramlich, **THAT** all reports including the Financial Reports, Cheque Log and CAO/WTP Operator's Reports be accepted as presented.

**-Carried-**

**Arena – Declared  
Value**

It was decided that the arena valuation for insurance purposes be left at \$7,000,000.

**Senior's Week  
M.B. # 13/233**

Moved by Deputy Mayor Marje Swelin, **THAT** June 10th to 14<sup>th</sup>, 2013 be declared Senior's Week and that a Senior's Day celebration be held on Wednesday, June 12, 2013.

**-Carried-**

Moved by Clr. Aaron Gramlich that we go *'in camera'* at 9:05 p.m..

Moved by Clr. Aaron Gramlich that we *'come out of camera'* at 9:30 p.m.

**M.B. # 13/234**

Moved by Mayor Lee Van Koughnett, **THAT** a letter be written to Mr. Keiver Hunter stating that he is to refrain from interfering with town public works staff.

**-Carried-**

**Adjournment**

Mayor Lee Van Koughnett declared the meeting adjourned at 9:35 p.m.

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Chief Elected Official

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Chief Administrative Officer