

**VILLAGE OF HUGHENDEN
REGULAR MEETING
ADMINISTRATIVE OFFICE
April 16, 2013**

Call to Order:	The Regular Meeting of the Village of Hughenden was held in Council Chambers at the Administration Office, Hughenden, Alberta on Tuesday, April 16, 2013 and was called to order by Mayor Lee Van Koughnett at 7:00 p.m.
Present:	Mayor Lee Van Koughnett, Deputy Mayor Marje Swelin, Councilor Aaron Gramlich Entered Council Chambers at 8:40 p.m.
Also Present:	CAO Lawrence Komaransky, Fire Chief Brian Cooper
	ADDITIONS/DELETIONS TO THE AGENDA ADDITIONS: 4. GUESTS AND DELEGATIONS 4d) Andy Cassidy 9. NEW BUSINESS 9k) Safety Codes (3 Villages Joint Program to go under M.D. of Provost) 9l) Invite Architect to May Meeting 9m) Derelict Vehicles DELETIONS: 4. GUESTS AND DELEGATIONS 4c) Julie Clark Parking by School
Agenda M.B. # 13/216	Moved by Deputy Mayor Marje Swelin, THAT the Agenda with the addition of 4. Delegations Item 4d) Andy Cassidy and 9. NEW BUSINESS Items 9k) Safety Codes 9l) Invite Architect to May Meeting 9m) Derelict Vehicles and deletion of Item 4c) Julie Clark be approved. -Carried-
Minutes M.B. # 13/217	Moved by Deputy Mayor Marje Swelin, THAT the minutes of the Regular Meeting of March 19, 2013 be approved as presented. -Carried-
Delegation Andy Cassidy	Andy Cassidy entered council chambers at 7:05 p.m. Discussion followed regarding the village request that the trailer have new siding, new windows and a peaked roof before it could be allowed to be moved into the village. Mr. Cassidy would like to move it in on the lot he has next to the village lot on the corner. He would like to purchase the corner lot to construct a garage. The trailer would not allow enough room for a garage as it's 25 feet and the trailer is 14 feet wide. Mr. Cassidy requested a letter from the village stating that if this work was done there would be no problems with him being allowed to bring the trailer into the village. Andy Cassidy left council chambers at 7:25 p.m.
Delegation Brian King	Brian King presented the audited financial statements for the fiscal year 2012. The financial statements were reviewed with Mr. Brian King and questions were asked and answered.

2012 Financial Statements
M.B. # 13/218

Moved by Mayor Lee Van Koughnett, **THAT** Council approved the 2012 Financial Statements as presented by Mr. Brian King.

-Carried-

Doubtful Accounts
M.B. # 13/219

Moved by Deputy Mayor Marje Swelin, **THAT** the account for Alberta Transportation in the amount of \$3,600.00 be written off as uncollectible.

-Carried-

2012 Reserve Transfers
M.B. # 13/220

Moved by Mayor Lee Van Koughnett, **THAT** the reserves transferred in 2012 as presented in the Financial Statements be approved.

-Carried-

Mr. Brian King left council chambers at 7:50 p.m.

Fire Chief's Report

Mr. Brian Cooper gave the report on the fire department to council. There will be a West Fire Council meeting in Hughenden on Wednesday, April 17, 2013 at the fire hall. The fire hall is in need of repairs to the lighting and eve trim as well as replacement of the whirly birds on the roof.

West Fire Council Appointment
M.B. # 13/221

Moved by Mayor Lee Van Koughnett, **THAT** Marje Swelin be appointed to the West Fire Council.

-Carried-

Reports

FCSS PROVOST – There was nothing to report on FCSS Provost.

HILLCREST LODGE –There was nothing to report on Hillcrest Lodge.

PROTECTIVE SERVICES REPORT – The Protective Services Report was accepted for information.

E-911 – There was nothing to report on E-911.

EMERGENCY MANAGEMENT – Village to advertise for a Disaster Services Director and if necessary the village may have to pay an honorarium for the position.

LIBRARY – There was nothing to report on Library.

WEST RECREATION COUNCIL – There was nothing to report on West Recreation Council.

HUGHENDEN AG SOCIETY – There was nothing to report on Hughenden Ag Society.

CEMETERY – There was nothing to report on Cemetery.

GRANTS – There was nothing to report on Grants.

LGAA – There was nothing to report on LGAA.

WASTE MANAGEMENT AUTHORITY – There was nothing to report on Waste Management Authority.

AUMA/AMSA – There was nothing to report on AUMA/AMSA.

	<p>BELLKIRK VILLA – The request from Hillcrest Lodge is being dealt with under Item 9a).</p> <p>CAO/WTP Operator’s Reports – The minimum municipal tax was briefly discussed and should be incorporated into this year’s tax levy.</p>
<p>Reports, Financial & Other M.B. # 13/222</p>	<p>Moved by Mayor Lee Van Koughnett, THAT all reports including the Financial Reports, Cheque Log and CAO/WTP Operators Reports be accepted as presented. -Carried-</p>
<p>CPR Crossing Brushing M.B. # 13/223</p>	<p>Moved by Deputy Mayor Marje Swelin, THAT Redcore be authorized to do the brushing of CP Rail line-of-sight at the crossing and that M.B. #12/193 be rescinded. -Carried-</p>
<p>PSCHF Request Bellkirk Villa</p>	<p>PSCHF request if Bellkirk Villa would consider PSCHF as their management body. Discussion followed regarding the request of PSCHF and the Village of Hughenden is in favour and request that a meeting be held between the Provost Board and the three villages. Hughenden would be willing to host the meeting.</p>
<p>9b) PSCHF 2013 Requisition M.B. # 13/224</p>	<p>Moved by Mayor Lee Van Koughnett, THAT the Village of Hughenden approve of the PSCHF 2013 Operating Requisition of \$1,635.05 and Capital Requisition of \$247.73. -Carried-</p>
<p>9c) FCSS 2013 Requisition M.B. # 13/225</p>	<p>Moved by Mayor Lee Van Koughnett, THAT the Village of Hughenden approve the FCSS Provost 2013 Requisition in the amount of \$1,910.80. -Carried-</p>
<p>9e) Stafford Plumbing Quote WTP MUAU</p>	<p>Council discussed the quote from Stafford Plumbing regarding replacing the Make Up Air Unit at the Water Treatment Plant from Stafford Plumbing. CAO was instructed to apply for a grant to do the work.</p>
<p>9f) Rate for Sewer Camera M.B. # 13/226</p>	<p>Moved by Mayor Lee Van Koughnett, THAT the rate for rental of the (Python) Sewer Camera be set at \$150.00 per hour plus travel rate of \$0.80 per kilometer and that the rate includes 1 man and that renter to supply a helper. -Carried-</p>
<p>9g) Electrical for RV Lots & Monthly Rate M.B. # 13/227</p>	<p>Moved by Deputy Mayor Marje Swelin, THAT the electrical be extended to provide more stalls with electrical outlets and that the weekly rate be \$65.00 per stall and monthly rate of \$250.00 per stall said rates to include electrical. -Carried-</p>
<p>9h) Spring Yard Cleanup Date</p>	<p>The Village of Hughenden Spring Yard Cleanup date will be Wednesday, May 15, 2013.</p> <p>Councilor Aaron Gramlich entered council chambers at 8:40 p.m.</p>
<p>9i) Street Sweeping</p>	<p>CAO was to look into auctions and other avenues to see what might be available.</p>
<p>9j) Bonus Snow Cleaning M.B. # 13/228</p>	<p>Moved by Mayor Lee Van Koughnett, THAT Dwayne Jones be paid a bonus of \$250.00 for his assistance in snow removal this past winter. -Carried-</p>

**9k) Alberta Safety
Codes M.B. # 13/229**

Moved by Clr. Aaron Gramlich, **THAT** the Village of Hughenden and the three village joint plan be joined together under the M.D. of Provost #52 plan and that the M.D. of Provost #52 be the administrative body for the plan.

-Carried-

**9l) Architects for
P.W. Shop Project**

CAO was asked to contact R. Saunder Architects Ltd. and request that they come to a meeting to discuss fees and others matters related to the P.W. Shop project.

**9m) Derelict
Vehicles**

CAO was instructed to contact the Peace Officer Ian Green regarding the number of derelict vehicles on the streets and private property in Hughenden.

Adjournment

Mayor Lee Van Koughnett declared the meeting adjourned at 9:15 p.m.

Chief |Elected Official

Chief Administrative Officer