

**VILLAGE OF HUGHENDEN
REGULAR MEETING
ADMINISTRATIVE OFFICE
APRIL 15, 2014**

Call to Order: The Regular Meeting of the Village of Hughenden was held in Council Chambers at the Administration Office, Hughenden, Alberta on Tuesday, April 15, 2014 and was called to order by Mayor Lee Van Koughnett at 7:00 p.m.

Present: Mayor Lee Van Koughnett, Deputy Mayor Marje Swelin, Councilor David Griffith

Also Present: CAO Lawrence Komaransky, WTP/PW Operator Mark Wight

ADDITIONS/DELETIONS TO THE AGENDA

ADDITIONS:

NEW BUSINESS

9d) Summer Student for 2014

9e) Bylaw Enforcement within Village of Hughenden

**Agenda
M.B. # 14/310** Moved by Mayor Lee Van Koughnett, **THAT**, the Agenda with the additions of Items 9d) and 9e) under New Business be approved.

-Carried-

**Minutes
M.B. # 14/311** Moved by Clr. David Griffith, **THAT**, the minutes of the Regular Meeting of March 18, 2014 be adopted as presented.

-Carried-

**Delegation Brian
King 2013
Financial
Statements
M.B. # 13/312** Brian King entered Council Chambers at 7:10 p.m. Mr. Brian King went through the 2013 Financial Statements with Council. One item that came up was that the village will have to charge the GST to the Hughenden Ag Society on the Epcor bill.

Moved by Mayor Lee Van Koughnett, **THAT**, Council approve the 2013 Financial Statements as presented by Mr. Brian King.

-Carried-

Mr. Brian King left Council Chambers at 7:30 p.m.

**Delegation
Janice Sayer
Bellkirk Villa
M.B. # 14/313** Janice Sayer entered Council Chambers at 7:30 p.m. Janice Sayer indicated that Ministerial Order H:004/14 had been received and that it was now necessary for the village to dissolve the current board and transfer all operations from the Village of Hughenden Management Body to Provost Senior Citizens Home Foundation.

Moved by Mayor Lee Van Koughnett, **THAT**, the board of Bellkirk Villa be dissolved and that the Village of Hughenden as the management body transfer all operations and assets of Bellkirk Villa to Provost Senior Citizens Home Foundation, Provost, AB.

-Carried-

Some further discussion took place regarding the seniors homes in Amisk and Czar. It was requested that a letter be written to the board members thanking them for their years of service.

Janice Sayer left Council Chambers at 7:45 p.m.

Reports

FCSS PROVOST – The minutes from previous FCSS meeting of March 11, 2014 was on the table and reviewed by Council.

HILLCREST LODGE – There was nothing new to report on Hillcrest Lodge.

WEST FIRE COUNCIL – There was nothing new to report on West Fire Council.

E-911 – There was nothing to report regarding E-911.

EMERGENCY MANAGEMENT – There was nothing new to report on Emergency Management.

LIBRARY – News from Hughenden Public Library will be dealt with under New Business.

WEST RECREATION COUNCIL – There was nothing new to report under West Recreation Council.

HUGHENDEN AG SOCIETY – Tyler Lawrason from the M.D. will be meeting with contractors regarding the Fire Alarm System at the arena/bowling alley.

CEMETERY – There was nothing new to report on Lakeview Cemetery.

GRANTS – There was nothing new to report regarding Grants.

LGAA – There will be a Zone meeting in Mundare in June the CAO would like to attend this meeting.

WASTE MANAGEMENT AUTHORITY – There was nothing to report on the Waste Management Authority.

AUMA/AMSC – The people from AMSC will attend the May 27, 2014 council meeting.

BELLKIRK VILLA – The dissolution of the Bellkirk Villa Board was dealt with under delegations.

CAO REPORT – There was nothing to add to the CAO Report.

WTP/PW OPERATOR'S REPORT – Mark Wight had indicated that the school had contacted him about a work experience student from noon – 1:45 p.m. Also that a request had been made to plant trees in/on the median. Council had no concerns about the work experience student but indicated that there was not enough dirt in the median to sustain tree growth as the current flower beds were only about six inches in depth with a concrete base.

**Reports, Financial
& Other M.B. #
14/314**

Moved by Mayor Lee Van Koughnett, **THAT**, all reports including the Financial Reports, Cheque Log, CAO Report and WTP/PW Operator's Report be accepted as presented.

-Carried-

**Correspondence –
Post Office**

Moved by Deputy Mayor Marje Swelin, **THAT**, the CAO replies that the Village of Hughenden Council is both concerned and unhappy about the Canada Post reducing

M.B. # 14/315

the hours at the Hughenden Post Office.

-Carried-

**9a) Library
Requests**

Deputy Mayor Marje Swelin left at 8:30 p.m.
Deputy Mayor Marje Swelin entered Council Chambers at 8:35 p.m.

The back door has been ordered and is in Provost Glass & Door is just waiting for a warm day to install the door.
The property pins will be located by CAO & WTP/PW Operator.
Cost of Water and Sewer to the Library will be deferred until the 2014 Budget is dealt with.

**9b) Rent/Lease
Space behind
Library
M.B. # 14/316**

Moved by Mayor Lee Van Koughnett, **THAT**, the Village of Hughenden proceed with discussions with WillowTree Day Care to rent or lease the space behind the Library.

-Carried-

**LGAA Zone
Meeting June 6,
2014 M.B. # 14/317**

Moved by Clr. David Griffith, **THAT**, the CAO be authorized to attend the LGAA Zone Meeting in Mundare on June 6, 2014.

-Carried-

**Summer Student
Authorized
M.B. # 14/318**

Moved by Clr. David Griffith, **THAT**, the Village of Hughenden employ a summer Student and that the expense be budgeted for in the 2014 Budget.

-Carried-

**Bylaw
Enforcement**

The CAO was instructed to look into the best ways to enforce the bylaws regarding unsightly premises and the number of vehicles allowed on residential lots.

Adjournment

Mayor Lee Van Koughnett moved the meeting adjourn at 9:00 p.m.

-Carried-

CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER