

**VILLAGE OF HUGHENDEN
REGULAR MEETING
ADMINISTRATIVE OFFICE
March 19, 2013**

Call to Order:	The Regular Meeting of the Village of Hughenden was held in Council Chambers at the Administration Office, Hughenden, Alberta on Tuesday, March 19, 2013 and was called to order by Mayor Lee Van Koughnett at 7:00 p.m.
Present:	Mayor Lee Van Koughnett, Deputy Mayor Marje Swelin, Councilor Aaron Gramlich
Also Present:	CAO Lawrence Komaransky, Fire Chief Brian Cooper
	ADDITIONS/DELETIONS TO THE AGENDA
	9. NEW BUSINESS
	9i) Offer to Purchase Lot Plan 7071KS, Block 10, Lot 5
	9j) West Fire Agreement between M.D. of Provost and three villages
	12. BYLAWS
	a) Bylaw 477-13, Sale of Residential Lot
Agenda M.B. # 13/206	Moved by Deputy Mayor Marje Swelin, THAT the Agenda with the addition of New Business Items 9i) and 9j) and Bylaws Item a) Bylaw 477-13 be approved. -Carried-
Minutes M.B. # 13/207	Moved by Mayor Lee Van Koughnett, THAT the minutes of the Regular Meeting of February 19, 2013 be approved as presented. -Carried-
Delegation Andy Cassidy	Andy Cassidy entered council chambers at 7:10 pm. Discussion followed on the trailer that is sitting across Highway 13 on the Welding shop property. Mr. Andy Cassidy stated that he intended to renovate the trailer and install 2 x 6 walls, vapor barrier and drywall and insulation in the trailer and stated that his time line for this renovation would be September 2013. The trailer is approximately 30 years old. This trailer would go on one of the properties he already owns on McTavish Street. Vinyl siding versus metal siding was discussed. Council reserved their decision until later as they had some issues with a trailer this age being moved into town. Andy Cassidy left council chambers at 7:30 pm.
Delegation Pat & Pam Mackie	Pat and Pam Mackie entered council chambers at 7:45 pm. Pat and Pam Mackie inquired about development of 19 acres within the village boundaries into roughly 2 acre parcels for residential development. They inquired as to the steps that are required to go through and whether there were any grants available for development. CAO indicated that he would check with the Village of Edgerton as they have done this type of development. The CAO would also look into what grants through Municipal Affairs might be available towards development. Pat and Pam Mackie left council chambers at 8:20 pm.
Reports	FCSS PROVOST – There was nothing to report on FCSS Provost. HILLCREST LODGE – There was nothing to report on Hillcrest Lodge. PROTECTIVE SERVICES REPORT – The Protective Services Report was

accepted for information.

E-911 – There was nothing to report on E-911.

EMERGENCY MANAGEMENT – Mayor Lee Van Koughnett indicated that because of work commitments it is necessary for him to resign the position of Disaster Services Director. The matter was tabled till the next meeting.

LIBRARY – The only news regarding the Library was that the CAO had agreed to do the bookkeeping for the Library.

WEST RECREATION BOARD – The final allocation report for the West Recreation Board was accepted.

HUGHENDEN AG SOCIETY – There was nothing to report on Hughenden Ag Society.

CEMETERY – There was nothing to report on Cemetery.

GRANTS – There was nothing to report on Grants.

LGAA – There was nothing to report on LGAA.

WASTE MANAGEMENT AUTHORITY – There will be a new agreement with the M.D. of Provost regarding landfill and the Waste Management Authority.

AUMA/AMSC – There was nothing new to report on AUMA/AMSC.

BELLKIRK VILLA – The CAO was instructed to write a letter to the Minister of Municipal Affairs Doug Griffiths regarding the issues that the village is having with Alberta Housing regarding Bellkirk Villa.

CAO/WTP Operator's Report – There was nothing to add to these reports.

Fire Chief's Report

There were 5 calls while he was away. Fire Chief also indicated that the RCMP reports are very slow coming in. We still haven't received any of the reports back from January of this year.

**Reports, Financial &
Other M.B. # 13/208**

Moved by Cr. Aaron Gramlich, **THAT** all reports including the Financial Reports, Cheque Log and CAO/WTP Operators Reports be accepted as presented.

-Carried-

**9a) FGTF
M.B. # 13/209**

Moved by Cr. Aaron Gramlich, **THAT** the Amending Agreement for the Federal Gas Tax Fund (FGTF) be ratified and that the Mayor and CAO be authorized to execute the agreement.

-Carried-

**9c) WMA
Agreement
M.B. # 13/210**

Moved by Deputy Mayor Marje Swelin, **THAT** the M.D. #52 Waste Management Regional Landfill Committee Agreement be ratified and that the Mayor and CAO be authorized to execute the agreement.

-Carried-

**9d) WMA Budget
M.B. # 13/211**

Moved by Mayor Lee Van Koughnett, **THAT** the Waste Management Authority 2013 Budget and Requisition for 2013 be approved.

-Carried-

**9e) FCSS Provost
M.B. # 13/212**

Moved by Cr. Aaron Gramlich, **THAT** previous motions accepting the FCSS Provost 2013 requisitions be rescinded.

-Carried-

**9f) Public Works
Employee
M.B. # 13/213**

Moved by Mayor Lee Van Koughnett, **THAT** Maurice Toutloff be employed as public works employee effective March 19, 2013 with a probationary period of 3 months and a wage of \$15.00 per hour.

-Carried-

**9h) Assessment
Notices
M.B. # 13/214**

Moved by Deputy Mayor Marje Swelin, **THAT** the Village of Hughenden separate the Assessment Notices and the Tax Notices for 2013 and that separate Assessment Notices be sent out for 2013.

-Carried-

**9j) West Fire
Agreement
M.B. # 13/215**

Moved by Cr. Aaron Gramlich, **THAT** the West Fire Agreement with the M.D. of Provost No. 52 be ratified and that the Mayor and CAO be authorized to execute the agreement.

-Carried-

**Sale of Lot Bylaw
477-13**

Sale of Residential Lot – Plan 7071KS, Block 10, Lot 5

Moved by Cr. Aaron Gramlich, **THAT** Bylaw 477-13 RE: Sale of Residential Lot receive first reading.

-Carried-

Moved by Mayor Lee Van Koughnett, **THAT** Bylaw 477-13 RE: Sale of Residential Lot receive second reading.

-Carried-

Moved by Mayor Lee Van Koughnett, **THAT** Bylaw 477-13 RE: Sale of Residential Lot be introduced for the third reading at this meeting.

-Carried Unanimously-

Moved by Deputy Mayor Marje Swelin, **THAT** Bylaw 477-13 RE: Sale of Residential receive third reading and **THAT** it be finally passed this day in Council and **THAT** the Mayor and the Chief Administrative Officer be authorized and instructed to sign same and affix thereto the corporate seal of the Village of Hughenden.

-Carried-

General Discussion

Discussion followed on the trailer and before council would consider allowing it to be moved into the village council would need to see vinyl siding, new windows and a peaked roof on the trailer.

Adjournment

Mayor Lee Van Koughnett declared the meeting adjourned at 9:25 pm.

Chief Elected Official

Chief Administrative Officer